

July 2025

As we greet July, we welcome longer days, balmy evenings, and the vibrant beauty of nature in full bloom.

Sorry We Are CLOSED

Administration, Health Centre, and Day Care will be closed on Tuesday July 1, 2025 for Canada Day



Henvey Inlet First Nation Pickerel, ON POG 1J0

Administration 295 Pickerel River Road T 705-857-2331 F 705-857-3021 1-800-614-5533

Health Centre 354A Pickerel River Road T 705-857-1221 F 705-857-0730 1-866-252-3330

Day Care 354B Pickerel River Road T 705-857-0957 F 705-857-1369

Chief M. Wayne McQuabbie Council Brenda D. Contin Patrick D. Brennan Deborah Newton Stanley K. Moses Genevieve Solomon-Dubois Carl Ashawasagai Bradley McQuabbie

MEMORANDUM

| Re: | Councilor Portfolios |
|-----|--|
| Dt: | May 22, 2025 |
| Fr: | Millie Pawis, Director of Finance/Administration |
| To: | Membership |

Chief Wayne announced at the recent Annual Planning Days meeting the respective portfolios of each Council member during their term effective March 25, 2025 to March 24, 2027.

Chief Wayne McQuabbie Lands (Shared with Patrick) Annuity Claims (Shared with Brenda) Child and Family Services (Shared with Patrick) Crown Lands acquired (27 Farm Lane, 105 Acres, Moose Lake lodge)

Councilor Brenda Contin Fire/EMS RHT (Shared with Chief Wayne) Membership Code (Chair)

Councilor Patrick Brennan Health Child and Family Services (Shared with Chief Wayne) Lands (Shared with Chief Wayne)

Councilor Deborah Newton Membership Code

Councilor Stanley Moses Cultural, Pow Wow, Youth & Elders Gas Bar WBAFN

Councilor Genevieve Solomon-Dubois Education Daycare Ontario Works

Councilor Carl Ashawasagai Pickerel Contracting Ltd (Shared with Bradley) Roads & Maintenance (Community Buildings) Water Treatment

Councilor Bradley McQuabbie Pickerel Contracting Ltd (Shared with Carl) Pickerel River Trailer Park Housing

These portfolios come with the responsibility of addressing related concerns to these topics, if you have any questions or concerns, please address the respective Councillor, at your convenience.

MP

/MP

24 HOUR CRISIS HELPLINE



705-562-4897

THIS NUMBER IS AVAILABLE TO CALL 24 HOURS A DAY FOR ANYONE AFFECTED BY THE RECENT SIGNIFICANT LOSSES WITHIN THE COMMUNITY!

THIS NUMBER WILL CONNECT YOU WITH BRIAN SLEGERS, BSW, MSW, RSW



STOP THE STIGMA. LET'S TALK ABOUT MENTAL HEALTH.

Counselling Services



Offered to Henvey Inlet First Nation Community Members

Dates available: June 26, 27, July 3, 4, & 11 Sessions to start at 8:30am- Approx. 1 Hour

Brian Slegers is a native of northern Ontario and has a bicultural background. He has primarily Indigenous ancestry with French and Russian roots as well. He started his studies in 1998 in Traditional Indigenous Healing Methods Program at St Clair College in Windsor. He later studied at Laurentian Universities in the Indigenous Human Services Program receiving an Honors Degree in Social Work.

Brian is up to date and qualified in the most recent evidence based therapy practices and continues to learn. He has been providing therapy, staff training and certification in therapy and research consulting services since 2004. Brian often works with other associates that work independently under the Farmer and Associates team to provide more options that best suit our clients. The services are 100 percent confidential and discreet understanding the sensitivities of living in a small town and serving small or remote communities.



Counselor:

Brian Slegers: BSW, MSW, RSW Brian will also have a helper; Gary Martin- Bio is attached

Office Location:

Henvey Health Centre Trailer #4 To Book a CONFIDENTIAL Appointment: Call Darcy 705-857-1221



Gary Martin Biography

My name is Gary Martin, and I am originally from Moose Cree First Nation. I am from the Bear clan, and my Spirit Name is White Wolf. I come from a large family of fourteen siblings, 7 girls and 7 boys. In addition, I have four daughters, Roxanne, Jessica, Cheryl, and Emmy Lou. I am also blessed with 12 grandchildren.

My father was a Cree from Fort Albany, Ontario. He was a survivor of the Indian Residential School Pelican Falls in western Ontario. Both my parents are now deceased. My father died of suicide when I was 24 years old. My elderly mother passed onto the spirit world in February 2019. I have also lost a younger brother Arthur to suicide.

Healing from the suicide of my dad and brother was the beginning of my journey to explore the reasoning about suicide. I wanted to understand this topic more and hoped the rest of my family would not have to feel this kind of pain again.

For the last 15 years, my focus for work has been in the area of helping others heal from their Traumas and managing symptoms of PTSD. As well, I have been learning and experiencing the positive effects of land-based healing. I have also developed an Aboriginal trauma and PTSD based program which were offered at Corrections Canada.

I look forward to working with the Community Members of Henvey Inlet First Nation.



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Chief

M. Wayne McQuabbie **Council** Brenda D. Contin Patrick D. Brennan Deborah Newton Stanley K. Moses Genevieve Solomon-Dubois Carl Ashawasagai Bradley McQuabbie

MEMORANDUM

| Го: | All Henvey Inlet First Nation Members |
|-----|---------------------------------------|
| | in the first of the transmission |

From: Samantha Bradley, Human Resources Manager

Date: June 26, 2025

Re: Employment Opportunities

Henvey Inlet First Nation is currently accepting applications for the following positions:

- 1) Adult Education Teacher 1 Position
- Anishinaabek Wiidosendiwak Project Coordintor 1 Position
- 3) Band Representative 1 Position
- 4) Community Wellness Worker 1 Position
- 5) Early Childhood Education Worker 1 Position
- 6) Home Maintenance Worker 1 Position
- 7) Summer Student Coordinator 1 Position

See attached job postings for more information.

Be sure to check local communication boards or our website at <u>www.hifn.ca/community-2/job-postings-2.html</u> for regular job posting updates.

Miigwetch,

Samantha Bradley, PCP Human Resources Manager



EMPLOYMENT OPPORTUNITY

ADULT EDUCATION TEACHER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a temporary, part-time **Adult Education Teacher** to join our Administration for a six-month contract. The Adult Education Teacher reports to the Education Counsellor and is responsible for planning, organizing and implementing an appropriate instructional program in a learning environment that guides and encourages adult students to develop and fulfill their academic potential. The Adult Education Teacher is also responsible for supervising and evaluating students' progress and understanding of the school board's curricula while maximizing student-learning experiences. This position requires excellent interpersonal communication skills and strong leadership skills.

MAIN RESPONSIBILITIES

The Adult Education Teacher will be responsible to:

- Maintain a welcoming, safe and healthy learning environment for all staff and students
- Prepare course objectives and outline for course of study following curriculum guidelines or requirements of the school board
- Deliver planned and approved curriculum to students in an age-appropriate manner
- Instruct students using various teaching methods that support the individual learning styles of each student
- Develop realistic learning goals that challenge the student
- Assign lessons and homework to aid and enforce comprehension and retention
- · Administers tests to evaluate student's progress, record results and issue progress reports
- Meet with students to discuss progress and counsel students on areas needing academic improvement
- Assist student with establishing routines while providing them with positive guidance and building their confidence
- Keep and maintain attendance records and provide monthly progress reports to the Education Counsellor and Chief and Council
- Update all necessary records accurately and completely as required by laws, district policies and school board regulations
- Develop and maintain current, accurate and confidential student files in a secure location
- Ensure that classroom and teaching areas are clean, organized and safe at all times
- Set up and put away teaching materials needed to facilitate program objectives
- Keep up-to-date with developments in subject area, teaching resources and methods and make relevant changes to instructional plans and activities to incorporate emerging best practices
- Participate in and attend all training, meetings and functions as required for work or requested by supervisor, Director of Finance/Administration or Chief and Council
- Deal tactfully with colleagues, students, membership and the public
- Present a positive and professional image of the organization at all times
- Adhere to all HIFN Policies and Procedures
- Perform other duties as assigned from time-to-time by supervisor, the Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Bachelor's of Education degree from an accredited institution required; University or College degree in a teachable subject preferred
- 1-3 years previous teaching experience in an adult education environment preferred

- Knowledge and understanding of school board policies, curriculum, compliance regulations and appropriate legislation
- Exceptional knowledge of the traditions of the First Nation Community preferred
- Strong knowledge of adult teaching methods and the ability to recognize individual learning styles and the characteristics of learners
- Current satisfactory CPIC Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle preferred
- Current First Aid and CPR Level C an asset
- Strong working knowledge of Microsoft Word, Excel and PowerPoint
- Excellent interpersonal communication skills and the ability to inspire and encourage students in achievement of academic excellence
- Excellent written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proactive approach to problem solving with strong decision-making capability
- Excellent negotiation and mediation skills
- High levels of patience and energy
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Self-driven with the ability to work independently with little direction
- Willingness to participate in ongoing learning

HOURS OF WORK:

Part-Time - 16 hours per week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

Those interested in applying should submit their resume, cover letter, driver's abstract and CPIC in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd. Pickerel, ON POG 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: <u>recruitment@henveyinlet.com</u>

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

ANISHINAABEK WIIDOSENDIWAK PROJECT COORDINATOR

ABOUT THE PROJECT

Anishinaabek Wiidosendiwak (formerly the Henvey Inlet First Nation Child and Family Wellbeing Project) is a transformative initiative by Henvey Inlet First Nation (HIFN) to assert jurisdiction over the care and protection of HIFN's children and families. Supported by Indigenous Services Canada, this project focuses on developing a child and family services law that reflects Anishinaabe values and traditions. Community engagement and consultation are integral to the project to ensure the new law meets the needs of children, youth, and families both on and off-reserve. Key partners include the HIFN Band Representative Program, the Anishinaabek Wiidosendiwak Working Group, engagement specialists Avaanz, and the law firm Fogler Rubinoff.

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Anishinaabek Wiidosendiwak Project Coordinator** to join our Administration for a 12-month contract. The Anishinaabek Wiidosendiwak Project Coordinator reports to the Band Representaive Lead and will serve as a vital liaison between the community, the Band Representative Program team, the project's working group, and external partners, including the law firm Fogler Rubinoff and Avaanz. The Anishinaabek Wiidosendiwak Project Coordinator will play a critical role in ensuring smooth communication, coordination, and progress toward the development and implementation of HIFN's Child and Family Services Law and eventually, HIFN's own child welfare agency. This position requires strong organizational and interpersonal communication skills and a high-degree of self-motivation and initiative.

Henvey Inlet First Nation offers competitive wages, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Anishinaabek Wildosendiwak Project Coordinator will be responsible to:

1. Community Engagement

- Act as the primary point of contact for community members regarding the Anishinaabek Wiidosendiwak project
- Build relationships with Henvey Inlet First Nation members to understand and implement best engagement and communication strategies
- Organize and facilitate community consultations, workshops, and engagement sessions both on and off-reserve
- Foster strong relationships with community members to encourage participation and ensure their voices are reflected in the law development process

2. Communications

- Develop and disseminate communications to inform community members and key stakeholders of engagement opportunities (e.g., newsletters, invitations, social media updates, etc.)
- Ensure consistent and clear communication between the HIFN leadership, community members, the Band Representative Program, and external partners
- Collaborate with Avaanz and Fogler Rubinoff to ensure legal drafting aligns with community feedback and priorities

3. Collaborative Practice

- Work closely with the Band Representative Program team to align project activities with existing prevention and protection initiatives
- Support the Working Group by scheduling meetings, preparing agendas, and recording accurate minutes
- Collaborate with the Band Representative Administrator, legal counsel, and external partners to advance the project

4. Administrative

- Maintain a detailed project timeline, tracking milestones and ensuring deadlines are met
- Prepare reports and presentations for leadership and funding agencies
- Manage logistics for engagement events, including venue coordination, materials preparation, and travel
 arrangements

5. Quality Management

- Solicit feedback from stakeholders and adjust engagement and communication strategies as needed
- Ensure all communications and engagement efforts are culturally appropriate and reflective of Anishinaabe values and Henvey Inlet First Nation customs

6. Other

- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- · Participate in mandatory training workshops as required
- · Attend and actively participate in team, staff and community meetings
- Other duties as assigned from time to time by the Band Representative Lead, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

Basic Requirements

- Post-secondary education in Project Management, Communications, Indigenous Studies or a related field
- Previous project management experience, preferably within a First Nations community-based setting
- Current and satisfactory CPIC Vulnerable Sector Police Check
- Current First Aid and CPR Level C an asset
- Strong organizational and time-management skills
- Excellent written and verbal communication skills
- Proficiency in Microsoft Word, Excel and PowerPoint and experience with project management tools
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Willingness to travel for work

Additional Requirements

Knowledge:

- Understanding of First Nations and Anishinaabe cultures, values, and history
- Knowledge of Henvey Inlet First Nation community practices
- Familiarity with Inherent Jurisdiction Capacity Building initiatives, including in other First Nations communities across Canada

Abilities:

- Strong interpersonal and leadership skills
- Ability to build and maintain lasting, respectful and professional relationships key stakeholders
- Ability to develop and implement effective communication strategies across multiple platforms
- · Ability to work effectively in a multidisciplinary team environment
- Ability to multi-task and manage competing priorities
- Experience with event planning and facilitation
- Ability to work independently with little supervision

Suitability:

- Self-motivated, proactive, and resourceful
- Empathetic and compassionate approach to community engagement
- Professional attitude with a strong work ethic and high level of personal integrity
- Commitment to ongoing learning and development
- Sensitive to Anishinaabe culture and values, and a role model within the community
- Available to work flexible hours, including evenings and weekends as needed

WORK CONDITIONS

This role involves working directly with community members, on & off reserve Band Members, the Child and Family Wellbeing Working Group, legal counsel, and other external stakeholders. Attendance at community & out of community events and engagement sessions is vital. The role requires sensitivity and professionalism when discussing the topic of child welfare and family wellbeing.

HOURS OF WORK

Full-Time - 35.5 hrs/week

WORK LOCATION

In-office

REMUNERATION

Negotiable based on experience

START DATE

July 14, 2025

APPLICATION DEADLINE

July 2, 2025

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd. Pickerel, ON POG 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: <u>recruitment@henveyinlet.com</u>

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

BAND REPRESENTATIVE

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Band Representative** to join our Administration. The Band Representative reports to the Band Representative Lead and is responsible to represent and advocate for Henvey Inlet First Nation members that are involved with any child welfare agencies throughout Canada. This position requires exceptional interpersonal communication skills and strong organization skills.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Band Representative will be responsible to:

- Assist with the development of a program structure for Henvey Inlet First Nation in collaboration with the Band Representative Team
- Assist with the establishment of a Child Welfare Committee and collaboratively develop Henvey Inlet First Nation child welfare laws, regulations and practices
- Provide support services to Henvey Inlet First Nation members that are currently or may be involved with child welfare agencies
- Establish and develop an active working relationship with all child welfare agencies throughout Canada
- Respond to all child welfare agencies when notified of any members being involved with their agency
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop a plan of care for HIFN members and ensure that a legal representative is aware of all court files as necessary
- Ensure that customary care is practiced with all band members before court is considered
- · Participate in all Service Plans, Plans of Care or Service Development for Henvey Inlet band members
- Assist with the development of BCR's as needed with full briefing notes for Chief and Council
- Review CCAs prior to seeking Chief and Council's approval for BCRs
- Present in-camera sessions with a report to Chief and Council monthly or when required
- Build and maintain trusting and supportive client relations
- Attend all court proceedings related to band member child welfare cases as required
- Act as a representative of Chief and Council when they are unable to attend courtroom proceedings for child welfare cases
- Present information and documents to the courts on behalf of Chief and Council for child welfare cases
- Act as a support system to band members required to attend child welfare court proceedings
- Maintain an empathetic and supportive demeanor to band members and their families
- Liaise with Chief and Council regarding court proceedings and outcomes
- Maintain a log of activities that are participated in on behalf of the band
- Create and maintain a secure filing system with gathered information on all our members with open files with each child welfare
 agency throughout Canada in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Band Representative Lead, Director of Finance/Administration or Chief and Council

OUALIFICATIONS

- · Post-secondary certificate, degree or diploma in Social Services, Family Services, Child and Youth Services or other related field
- Current and satisfactory Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current First Aid and CPR Level C an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Knowledge of the history of child welfare as it pertains to First Nations' communities
- Full understanding of the Child and Family Services Act (CFSA), Bill C92, federal and provincial child welfare laws and regulations and Customary Care Agreements
- Previous courtroom and public speaking experience
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients and affiliates
- Strong written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent analytical, problem-solving and critical thinking skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Ability to work independently and as part of a team
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

HOURS OF WORK

Full-Time - 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

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EMPLOYMENT OPPORTUNITY

COMMUNITY WELLNESS WORKER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Community Wellness Worker** to join our Administration. The Community Wellness Worker reports to the Health Director and is responsible for providing culturally appropriate programs and services to address and respond to existing and emerging family violence, health, healing and wellness issues, including intergenerational trauma. The Community Wellness Worker will work directly with clients to achieve and enjoy healthy and balanced lives through the promotion of positive change in values, attitudes and behaviours. This position requires exceptional interpersonal communication and advocacy skills and strong knowledge of First Nations culture, language and traditional ceremonies and practices.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Community Wellness Worker will be responsible to:

- Support the reduction and prevention of family and community violence through 1-on-1 client support and group support initiatives
- Assist in planning, designing and facilitating various group-based workshops and activities focused on improving indigenous health and enabling participants to achieve and enjoy a healthy and spiritually balanced life
- Work collaboratively with HIFN colleagues and community partners to bring family violence and human trafficking awareness and prevention campaigns and resources into the community
- Build and maintain trusting and supportive client relations
- Assist with client intake and needs assessments, ensuring all necessary forms and documents are completed and inputted into appropriate files and electronic databases
- Maintain up-to-date electronic and paper-based client files, ensuring they are securely stored with restricted access
- Provide client-based services that utilize case management techniques such as establishing trusting relationships, case noting, advocacy and referrals
- · Conduct home visits and provide home outreach services as appropriate
- Support clients to establish and maintain independent, safe and stable living environments where their basic needs are being met
- · Assist clients with scheduling appointments and securing or providing transportation to/from appointment destinations
- Assist clients with applying for and obtaining personal identification such as birth certificates, health cards, status cards, etc.
- Encourage and support clients to make healthy choices and practices through methods such as harm reduction
- Support clients through their journey to healing traumas and assist them to connect with after-care support programs designed to help them achieve overall wellness
- Incorporate indigenous culture into healing and wellness activities
- Provide focused education and information to members seeking to learn about and participate in their indigenous culture through individual and group counselling sessions
- Work collaboratively with the Cultural Coordinator to coordinate and facilitate ceremonial and traditional activities, including sewing and beading groups, healing/cultural teaching circles and/or support groups
- Provide culturally appropriate life skills training, support services, resources, educational materials, and workshops to address community wellness needs
- Help to organize and facilitate all major community events such as the Community Christmas Party, Easter Breakfast, Loonie Auction, Community Powwow, Remembrance Day Ceremonies, etc.
- · Establish committees to help coordinate all major community events and recruit and train volunteers

- Work collaboratively with staff, band members and Elders to establish and maintain documentation of HIFN historical projects, events, family histories and other relevant historical archives
- Assist members with establishing and maintaining up-to-date ancestry records when requested
- Provide members with culturally centered support services for funeral and estate planning when requested
- Plan the annual Seven Grandfather Teaching awards ceremony and oversee the nomination and selection process
- Prepare and submit grant proposals to funding agencies for community wellness and fitness initiatives
- Order and purchase supplies required to facilitate community events, workshops and other approved items for clients as needed
- Distribute information on community wellness workshops, community events and other departmental initiatives via the community newsletter, website, bulletin boards and other multi-media platforms as required
- Ensure all Ministry reporting requirements are met in a timely manner, including the completion and submission of all required agency forms, agreements, budgets and reports
- Prepare and monitor annual community wellness program budget and present quarterly program financial reports to the Director of Finance/Administration
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop and maintain professional working relationships with external agencies and program sponsors including the Union of Ontario Indians
- Liaise and consult with the Union of Ontario Indians on issues and available opportunities to enhance the community wellness program
- Prepare and submit all mandatory reports required on behalf of the community wellness program to the appropriate government ministry and funder
- Work collaboratively and cooperatively with all community professionals, departments and colleagues
- Prepare full briefing notes for the Health Director, Director of Finance/Administration and Chief and Council on program statistics regarding program participation and attendance, and other issues and concerns
- Develop and maintain accurate, up-to-date and concise work files
- Create and maintain a secure filing system with gathered information on all clients accessing services in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Attend and actively participate in external continuous learning opportunities that affect the delivery of the community wellness program and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in team, staff and community meetings
- Perform other duties as assigned from time-to-time by the Health Director, Director of Finance/Administration or Chief and Council

OUALIFICATIONS

- Grade 12 diploma or equivalent required; Post-secondary degree or diploma in Social Services, Human Services or other related field preferred
- 2-3 years of experience providing health and social support services to clients, preferably in an Indigenous setting
- Previous experience working with volunteers in a non-profit setting an asset
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C an asset
- Current NVCI training certificate an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Knowledge of current social issues affecting Indigenous people including trauma and addictions
- Previous experience working within a First Nations organization an asset
- A strong working knowledge of traditional ceremonies and practices
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients, community agencies and affiliates
- Ability to mentor clients and intervene when additional support services and referrals are needed
- Knowledge of relevant community-based, and external support programs and services available
- Strong public speaking and advocacy skills

- Strong written and verbal communication skills
- Exceptional time-management, organization and administrative skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent problem-solving, critical thinking and conflict resolution skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Effective financial literacy and budgeting skills
- Professional attitude and a strong work ethic
- Self-driven with the ability to work independently with little direction
- Ability to work collaboratively with colleagues in all departments to support client needs
- · Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- · Willingness to work flexible hours, including on-call, evenings and weekends when requested

HOURS OF WORK

Full-Time – 35.5 hrs/wk

WORK LOCATION

In-office

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd. Pickerel, ON POG 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: samantha.bradley@henveyinlet.com

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EMPLOYMENT OPPORTUNITY

EARLY CHILDHOOD EDUCATION WORKER

RE-POSTED

POSITION SUMMARY

Henvey Inlet First Nation is seeking a qualified full-time **Early Childhood Education Worker** to join our Administration. The ECE Worker reports to the Daycare Supervisor and is responsible for providing supervision and direct childcare to children attending the HIFN Daycare, in compliance with all regulatory standards required by federal, provincial and First Nations legislation, policies and procedures. Under the leadership of the Daycare Supervisor, the ECE worker will help to plan and implement developmentally appropriate activities and experiences for the children using a variety of teaching techniques in alignment with HIFN Daycare Philosophy. This position requires excellent interpersonal communication skills and the ability to adapt and respond to all childcare needs.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and halfday workdays every Friday.

MAIN RESPONSIBILITIES

The Early Childhood Education Worker will be responsible to:

- Provide a daily balance of developmentally appropriate active/quiet, indoor/outdoor & individual/group activities and experiences for children
- Assist children in self-expression by listening and responding with dialogue that encourages and lengthens conversations
- Encourage the children in learning about a variety of different cultures, including an understanding of our First Nation culture and value system
- Provide experiences and play material that actively promotes diversity and acceptance in interactions and attitudes
- Participate in short- & long-term Daycare planning initiatives and evaluations
- Learn and use techniques provided to assist children in developing the necessary coping skills to address unique life issues
- Observe how children use materials and interact with other children and adults and plan activities that recognize these individual differences
- Initiate referral for additional services for parents and children as needed
- Ensure the child's environment is healthy and safe and monitor the environmental hazards
- Attend to children's physical needs for toileting, diapering, eating & sleeping as promptly as possible
- Maintain positive and ongoing communication with parents
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Daycare Supervisor, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary diploma or degree Early Childhood Education, Child and Youth Worker, Social Services or other related field plus 1-3 years related professional experience working with children preferred
- Current Ontario RECE License in good standing and registration with the College of Early Childhood Education
 preferred
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C
- Membership in good standing with the College of Early Childhood Educators
- Knowledge of the Child Care and Early Years Act, 2014
- Professional and responsible attitude
- Excellent oral, written and interpersonal communication skills
- Willingness to work flexible hours

HOURS OF WORK

Full Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd. Pickerel, ON POG 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: <u>recruitment@henveyinlet.com</u>

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

HOME MAINTENANCE WORKER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is currently seeking a temporary, full-time **Home Maintenance Worker** to join our Administration for a 6-month contract. The Home Maintenance Worker reports to the Community Health Nurse and is responsible for providing primarily exterior home maintenance and minor home repairs for eligible clients in the Community. This position requires excellent customer service and interpersonal communication skills and a strong work ethic.

MAIN RESPONSIBILITIES

The Home Maintenance Worker will be responsible to:

- Ensure the safety and adaptation needs of clients are met via installation of support bars, railings, etc.
- Check and report any extraordinary maintenance or safety concerns to the Supervisor
- Provide appropriate level of service to all clients as assigned and noted in the monthly calendar
- Accompany Supervisor on quarterly home visits to clients to review services being provided and ensure client satisfaction
- Perform various preventative, routine and seasonal home maintenance duties for clients including:
 - o Basic plumbing such as repairing leaky faucets, broken pipes, etc.
 - Interior and exterior painting, window washing and basic carpentry
 - Changing light bulbs and smoke detector batteries
 - Deck and porch repair
 - o Installation of clotheslines when requested
 - Hanging wall fixtures, safety bars or décor
 - Ensuring mailboxes are kept in good order for incoming mailing delivery
 - o Cutting, piling, splitting and delivering wood
 - o Lawn maintenance such as grass and brush cutting, raking leaves and removal of fallen trees
 - Assisting with planting, watering, weeding and harvesting of gardens
 - Clearing snow from driveways, steps, ramps, pathways, garbage bins, and mailboxes
 - Salting and/or sanding driveways, steps, ramps and walkways prior to and immediately following snow or ice storms
 - Hanging Christmas lights and outdoor decorations
 - Cleaning chimneys, stove pipes and gutters/eavestroughs
 - Winterizing doors and windows
 - o Water delivery
 - Picking up and removing garbage and other debris in and around the property
 - Assisting with more difficult tasks in and around the home as required
- Perform other duties as assigned from time-to-time by Chief and Council or the Director of Finance/Administration

QUALIFICATIONS

- Valid Ontario Class G2 Driver's License <u>a must</u>
- Grade 12 diploma or equivalent preferred
- Current CPIC
- Basic home maintenance and carpentry skills
- Previous brush cutting or landscaping experience an asset
- Chainsaw Safety Certification preferred
- Ability to stand, bend, reach and twist for long periods of time
- Ability to lift up to 20lbs continuously
- Previous experience providing respectful and compassionate service to Elders preferred
- Current First Aid and CPR Level C
- Excellent customer service and interpersonal communication skills
- Exceptional organization and time-management skills
- Professional attitude and a strong work ethic
- Must be able to work with little supervision; must be self-directed
- Willingness to work rotating and flexible hours a must

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

\$20.52/hour

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd. Pickerel, ON P0G 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: <u>recruitment@henveyinlet.com</u>

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EMPLOYMENT OPPORTUNITY

SUMMER STUDENT COORDINATOR

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a **Summer Student Coordinator** to join our Administration for a short-term seasonal contract from June 2025 to August 2025. The Summer Student Coordinator reports to the Director of Finance/Administration and is responsible for supervising the summer students as they fulfill their work plan objectives. This position requires exceptional communication skills and a positive, motivational attitude.

MAIN RESPONSIBILITIES

The Summer Student Coordinator will be responsible to:

- Act as a responsible role model
- Set-up student interviews and coordinate the hiring committee
- Participate in student interview process
- Prepare all confirmation of employment letters for each student
- Prepare all new hire packages and personnel files for each student
- Greet students on first day and complete/collect required new hire documents and funding agency intake or information forms
- Review applicable policies, procedures, and safety protocols with students on first day
- Supervise and support the summer students through mentoring, coaching, and leading project initiatives
- Find a staff mentor for each student to ensure productivity in maintained
- In collaboration with the staff mentors, coordinate daily activities of all summer students and ensure appropriate tasks are assigned
- Transport students to and from job sites as required
- Ensure necessary equipment and supplies are available to students when required
- Ensure equipment provided is in safe working order and used properly; ensure students are trained on all equipment they use
- Ensure all equipment is stored/secured at the end of each workday and at the end of the employment period
- Ensure all safety precautions are met and adhered to during regular working hours
- Coordinate First Aid/CPR training for all students
- Assist the Economic Development Officer in coordinating the annual career fair per funding agreements
- Assist students in coordinating and facilitating a fundraising project for their end of summer activity
- Ensure weekly timesheets are properly completed by each student in time for payroll deadline
- Oversee time and attendance records for summer students, including approval and sign-off of timesheet
- Collect and submit summer student timesheets on a weekly basis
- Facilitate and oversee the completion of end of term summer student reports
- Complete all funding reports and final reports by their respective deadlines for the various funding agencies (ie Gezhtoojig, Health Canada, AANDC, MNDM)
- Communicate with Director of Finance/Administration any issues arising from students
- Participate in performance management and progressive discipline processes within Summer Student Coordinator capacity as necessary
- Work cooperatively with all HIFN staff
- Attend workshops and or training provided during employment period

• Other duties as assigned from time to time by Chief and Council or the Director of Finance/Administration

QUALIFICATIONS

- Must be 18 years of age or older
- Grade 12 diploma preferred
- Possess a valid Ontario Driver's License with access to a reliable, insured vehicle
- Current driver's abstract
- Current CPIC
- Current First Aid and CPR Level C an asset
- Experience using Microsoft Word and Excel
- Excellent interpersonal communication skills
- Positive and responsible attitude

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

\$19.52/hr

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

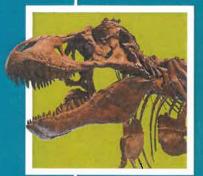
295 Pickerel River Rd. Pickerel, ON POG 1J0 Tel: (705) 857-2331 Fax: (705) 857-3021 Email: <u>recruitment@henveyinlet.com</u>

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Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.

CONNECT WITH ART, CULTURE AND NATURE





THE ROM OFFERS FREE GENERAL ADMISSION TO INDIGENOUS PEOPLES

Canada's largest museum takes you on a journey from 4.5 billion years ago to today

rom.ca | rom.on.ca/fr



Offer can be redeemed onsite at the ROM's admissions desks. No ID is required.

Offer is valid on General Admission only Visitors can upgrade to see the special exhibitions at an additional cost. This offer does not apply to special programs and annual memberships. All images ROM, 2019, unless ententwise strike Photo of ROM. Sam Javaneed / Sec. Fagure of Pannatula Visitor van Upgrams and annual memberships. All images ROM, 2019, unless ententwise strike Photo of ROM. Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula Visitor van Visitor van Oscilla does . Not Sam Javaneed / Sec. Fagure of Pannatula van Visitor va

Job Opportunities with Shwe Miikaan!

Open to 16 & Up!

Willing to train

- Arrangement of ride is a possibility
- Work is starting near Shawanaga First Nation
 - Forward Resumes to Rebecca Kochrebecca.koch@millergroup.ca
 - See Job Postings for deatils



Position:Scale ClerkCompany:Shwe Miikaan Miller 2020 LPLocation:Magnetawan, Henvey Inlet, and Shawanaga First NationsReporting to:SuperintendentStart Date:To be determined

Responsibilities:

- Answer, Screen and transfer inbound phone calls
- Receive and direct visitors and clients
- General clerical duties including photocopying, fax and mailing
- Operating scales and scale software
- Completing daily scale house and inventory reports
- Other duties as assigned

Requirements:

- Working near/on construction sites
- Daily exposure to construction environment (ex. working outdoors, noisy, fumes, dusty environment)
- Experience in an office setting
- Proficient in Microsoft office
- Strong Organization Skills
- Ability to sit, stand or drive more than 90 minutes per day
- Excellent written and verbal communication skills
- Have a high school diploma or equivalent
- Must be punctual and reliable
- Must be a team player



| Position: | General Labourer(s) & Traffic Control Person(s) |
|---------------|---|
| Company: | Shwe Mikaan Miller 2020 LP |
| Location: | Magnetawan, Henvey Inlet, Shawanaga First Nations |
| Reporting to: | Foreperson |
| Start Date: | To be determined |

Responsibilities:

- Operate general construction equipment
- Knowledge of traffic control/duties (setup and takedown of work zones)
- Familiar with operating/handling numerous kinds of construction tools
- Demonstrate ability to gain knowledge quickly
- Follow safety precautions, procedures, and policies
- Ability to perform physical labour
- Other duties as assigned

Requirements:

- Working near/on construction sites
- Daily exposure to construction environment (ex. Working outdoors, noisy, fumes, etc.)
- Must be physically fit (ex. able to walk, climb, drive day/night, reaching above/at/below shoulder height, bending/crouching, kneeling/crawling)
- Being mechanically inclined will be considered an asset
- Ability to sit, stand or drive more than 90 minutes per day
- Ability to lift 50 lbs/22.7 kg
- Previous construction and operating experience will be considered an asset
- Ability to perform effective verbal and written instructions
- Having a high school diploma or equivalent diploma will be considered an asset
- Have a valid driver's licence
- Must be punctual and reliable
- Must be a team player



| Position: | Project Manager, Highway Maintenance |
|---------------|---|
| Company: | Shwe Miikaan Miller 2020 LP |
| Location: | Magnetawan, Henvey Inlet, and Shawanaga First Nations |
| Reporting to: | Board of Directors |
| Start Date: | To be determined |

Day in the Life

As Project Manager, your day will involve coordinating with the MTO and your team to ensure the contract runs smoothly. You might start the day reviewing inspection reports or operational updates, then meet with your field crew and subcontractors to discuss priorities and challenges. Throughout the day, you'll monitor safety and quality compliance, review budgets, and address any issues that arise on site or in the office. You'll also prepare reports and plan ahead for upcoming maintenance or improvement projects. Regular communication with the MTO and attendance at progress meetings will keep you connected with all stakeholders.

Responsibilities:

- Serve as the primary contact and authorized representative for Shwe Miikaan Corporation in all communications with the Ontario Ministry of Transportation (MTO)
- Oversee all Provincial Highway Maintenance (lump sum) and Capital Improvement projects (unit price/quoted work)
- Develop, implement, and maintain management plans for Quality (QMP), Safety (SMP), and Environmental (EMP) compliance
- Ensure all work meets Maintenance Standard Specifications, including winter maintenance and incident response times
- Lead and manage the project team including field operations personnel, administrative staff, and subcontractors, ensuring MTO qualifications and training are met
- Conduct and oversee structural inspections as the Qualified Inspector and Qualified Person, including annual bridge, culvert, and retaining wall inspections, fall walk-about inspections, and monthly modular bridge inspections
- Prepare and submit required structural inspection reports (e.g., Bridge Maintenance Inspection Report, Structure Incident Report) on time and accurately
- Ensure compliance with the Highway 69 Endangered Species Act Agreement including training, fencing, and reporting
 protocols
- Manage information and reporting duties such as Patrol Diaries, Maintenance Deficiency Reports, and Automated Mobile Data Collection System (AMDCS) data
- Manage contract budget, financial reporting, and risk-sharing mechanisms for winter operations
- Represent Shwe Milkaan Corporation at quarterly progress meetings with the MTO

Requirements

- Proven experience managing large-scale civil infrastructure or highway maintenance projects
- Strong knowledge of MTO standards, specifications, and contract administration
- Experience leading multi-disciplinary teams and subcontractors
- · Good understanding of Occupational Health and Safety requirements in a highway maintenance context
- Strong communication and stakeholder management skills



3 + -

JOB POSTING

| Position: | Surveyor |
|---------------|---|
| Company: | Shwe Miikaan Miller 2020 LP |
| Location: | Magnetawan, Henvey Inlet, and Shawanaga First Nations |
| Reporting to: | Superintendent |
| Start Date: | To be determined |

Responsibilities:

- Setup and operate GPS instruments for layout and as-built capture of road, pipes, excavation, utilities, conduits
- Create grade sheets and as-built construction reports
- Collect, organize and record geographic information
- Help prepare drawings, charts, plans, records, and documents
- Organize records, measurements, and other survey information
- Competently calculate layout from digital design files
- Perform construction lay out as required
- Perform quantity survey as required
- Generate and maintain as constructed drawings by tracking and capturing as-built data (inverts, lengths, coordinates, work type)
- Maintain site benchmarks as required

Qualifications:

- Civil/Survey Technologist with recognized College or University certification
- The ability to interpret and use information from graphic drawings and measurements taken in the field
- Experience in a surveying role; construction and engineering surveying experience is a strong asset.
- Experience with heavy civil work surveying is preferred
- Effective communication, interpersonal and teamwork skills with a high level of dependability
- Computer skills and the ability to use AutoCAD & MS Office (Civil 3d is a strong asset)
- MTO experience
- Familiarity with operating a Trimble or Topcon GPS system
- Ability to take initiative and attention to detail
- Ability to prioritize and work independently
- Flexible with work hours
- Travel required





| Position: | Jr. Project Coordinator |
|---------------|---|
| Company: | Shwe Miikaan Miller 2020 LP |
| Location: | Magnetawan, Henvey Inlet, and Shawanaga First Nations |
| Reporting to: | Project Coordinator |
| Start Date: | To be determined |

Responsibilities:

- Responsible for the administration of contracts and contractual obligations
- Facilitate daily payroll entry, as well as cost tracking and scheduling
- Completion of hiring packages
- Adhere to policies and procedures
- Administrative duties such as letter writing, note taking, and preparing purchase orders
- Attend meetings related to the project
- Other duties as assigned

Requirements:

- Working near/on construction sites
- Daily exposure to construction environment (ex. working outdoors, noisy, fumes, etc.)
- Ability to perform effective verbal and written instructions
- Must have post-secondary education in civil engineering (preferred) or business administration
- Accounting experience would be considered an asset
- Must comply with non-disclosure practices regarding confidential information
- Must be available for travel on short notice and work long hours during the construction season
- MTO experience is considered an asset
- Must be able to handle high pressure situations
- Must be proficient with Microsoft Office software
- Have a valid driver's licence
- Must be punctual and reliable
- Must be a team player



| Position: | Heavy Equipment Operator(s) |
|---------------|---|
| Company: | Shwe Miikaan Miller 2020 LP |
| Location: | Magnetawan, Henvey Inlet, and Shawanaga First Nations |
| Reporting to: | Foreperson |
| Start Date: | To be determined |

Responsibilities:

- Ability to operate heavy equipment in an effective and safe manner
- Demonstrate ability to gain knowledge quickly
- Follow safety precautions, procedures, and policies
- Ability to perform physical labour
- Other duties as assigned

Requirements:

- Working near/on construction sites
- Daily exposure to construction environment (ex. working outdoors, noisy, fumes, etc.)
- Must be physically fit (ex. able to walk, climb, drive day/night, reaching above/at/below shoulder height, bending/crouching, kneeling/crawling)
- Being mechanically inclined will be considered an asset
- Ability to sit, stand or drive more than 90 minutes per day
- Ability to lift 50 lbs/22.7 kg
- Previous construction and operating experience will be considered an asset
- Ability to perform effective verbal and written instructions
- Having a high school diploma or equivalent diploma will be considered an asset
- Have a valid driver's licence
- Must be punctual and reliable
- Must be a team player



Position:AZ or DZ DriversCompany:Shwe Miikaan Miller 2020 LPLocation:Magnetawan, Henvey Inlet, and Shawanaga First NationsReporting to:SuperintendentStart Date:To be determined

Responsibilities:

- Maintain a clean and mechanically sound truck
- To deliver products to customers on a timely basis
- Maintaining accurate documentation
- Other duties as assigned including labouring and operating equipment

Requirements:

- Working near/on construction sites
- Daily exposure to construction environment (ex. working outdoors, noisy, fumes, dusty environment)
- Must be physically fit (ex. able to walk, climb, lift 50 lbs/22.7 kg, drive day/night, reach above/at/below shoulder height, bend/crouch, kneel/craw)
- Having experience driving a commercial truck will be considered an asset
- Being mechanically inclined will be considered an asset
- Ability to sit, stand or drive more than 90 minutes per day
- Ability to perform effective verbal and written instructions
- Have a high school diploma or equivalent
- Have a valid AZ or DZ driver's licence with a clean driving abstract and CVOR
- Knowledge of the Highway Traffic Act and municipal by-laws
- Must be punctual and reliable
- Must be a team player



West Parry Sound Health Centre Rural Nurse Practitioner-Led Clinic

June 25, 2025

Dear Patient,

We are writing to let you know that primary care services offered at the Britt Nurse Practitioner-Led Clinic will be transitioning to the Pointe au Baril clinic as of June 30, 2025. After this date, all patients registered with the Britt clinic are invited to receive care at our nearby Pointe au Baril clinic located at 70 south shore road, Pointe au Baril.

We know how important it is to get timely and consistent health care close to home. Our team has worked hard to maintain services in Britt, including trying different ways to bring in new staff. Unfortunately, we have not been able to recruit and keep permanent healthcare providers for Britt. This has made it difficult to offer the safe and reliable care you deserve.

What this means for you:

- You are now welcome to receive care at our **Pointe au Baril clinic**. Please call **705-366-2376** to make an appointment.
- The prescription delivery service will stop after June 30. You may want to ask a family member, friend, or volunteer driver to help with picking up prescriptions going forward. When calling the pharmacy for prescription renewals, make sure it is sent to Katelyn Beattie NP.
- If it is hard for you to get to the clinic, we will offer **virtual appointments** and may be able to connect you with **community paramedicine support.**
- If Pointe au Baril is not the best option for you, we can help you find care closer to home. Just give us a call, we are here to help.

Our team will work with you one-on-one to make sure your care continues smoothly.

We thank you for being part of the Britt clinic and for your understanding as we make this change to ensure high-quality care for all our patients.

Sincerely, Victoria Langley Chief Nursing Officer West Parry Sound Health Centre

HENVEY INLET HOMEOWNERSHIP PROGRAM

HOMEOWNERSHIP & MONEY MANAGEMENT WORKSHOP

HENVEY INLET MEMBERS ARE INVITED TO ATTEND A HOMEOWNERSHIP / MONEY MANAGEMENT WORKSHOP. MEMBERS ARE ENCOURAGED TO BOOK A ONE-ON-ONE CONFIDENTIAL FINANCIAL COUNSELLING SESSION

Learn how to:

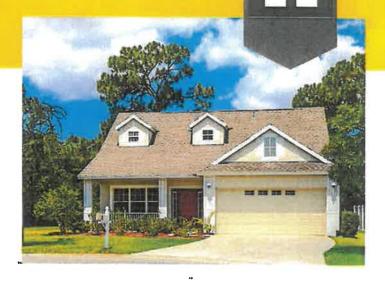
- Build a home in HIFN;
- Renovate an existing home in HIFN; or
- Purchase a home in HIFN.

Wednesday July 2nd (Homeownership /Money Management)

Session: 6 pm to 8 pm Location: 0&M Office 2

Thursday July 3rd (Outreach) 9 AM – 4 PM (20 minutes/session) Location: 0&M Office 2

CONTACT RECEPTION @ 705.857.2331 OR EMAIL HOUSING@HENVEYINLET.COM & RECEPTION@HENVEYINLET.COM



Light snacks for evening session. Chat with a representative from FNMHF.



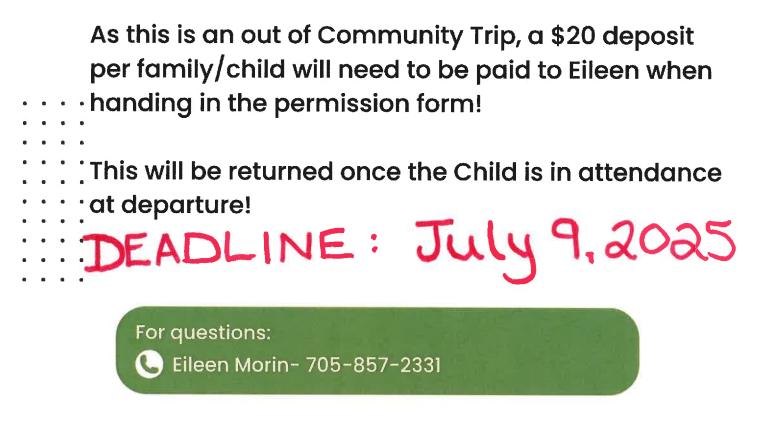


5 Day Energy Field Trip INFORMATION

FOR AGES 8 TO 17 YEARS

Permission forms and packing lists can be picked up from Eileen Morin at the Administration Office!

Can sign up with Eileen or Darcy.



Henvey Inlet First Nation & Elephant Thoughts presents



TO REGISTER: SEE EILEEN MORIN @ BAND OFFICE

JULY 14-18, 2025

Hands-on energy themed activities including:

- Install and test solar panels
- Construct model wind turbines
- Explore hydroelectricity
- Learn about off-grid living
- Visit a local nuclear power plant
- Build and test electrical circuits
- Make pedal-powered smoothies
- Learn about energy sector jobs

Plus:

- Campfires and night hikes
- Night sky viewing with observatory
- Play laser tag in the woods
- Participate in beekeeping and garden workshops
- Play bubble soccer
- Outdoor games & challenges

The field trip takes place at Elephant Thoughts Riverstone Campus

233639 Concession 2 WGR Durham, ON NOCIRO



Please call or text Angele at 705-918-1590 to register. Canoeing lessons will be lead by Greg Robertson (same instructor as last summer) Each session begins at the landing in Henvey. Life jackets will be provided and must be worn at all times. Participants should wear a bathing suit or bring clothes to change as youth will learn water safety skills and what to do if their boat tips. **Maximum of 10 participants**



YOUTH 12+ ENGAGEMENT SESSION July 8th noon-1:30pm

with LUNCH and PRIZES downstairs at the Lands office

Members of the Anishnaabek Wiidosendiwak Child and Family Wellbeing Law Development group are looking for youth aged 12+ to share their feedback to help shape the new law being written. More details and permission form on following page. Contact Angele Dubois 705-918-1590 to sign up.





Henvey Inlet First Nation Anishinaabek Wiidosendiwak Child and Family Wellbeing Law Development: Youth Engagement Information for Parents/Guardians

Henvey Inlet First Nation (HIFN) is working to create our own Child and Family Wellbeing Law under our inherent rights and through the federal framework of Bill C-92 (*An Act respecting First Nations, Inuit and Métis children, youth and families*). This initiative is named Anishinaabek Wiidosendiwak, or "the people walking together". This means we are taking steps to design a system of care for our children and families that is based on Anishinaabe values, culture, and ways of knowing and would eliminate the province of Ontario's involvement in cases of child protection. As part of this initiative, we are welcoming youth aged 6 to 18 to share what family means to them, what makes them feel safe and included, and what supports they think are important in their lives.

This initiative is supported by the consulting firm Avaanz and the law firm Fogler Rubinoff who are working alongside the Band Representative Program (Kerri Campbell and Kara Newton) and the Youth Program run by Angele Dubois to develop the child and family wellbeing law by working with community members and through Nation-based processes.

Why Are We Involving Youth?

Children and youth are at the heart of this work. We want to hear directly from young people about:

- What family, community, and culture mean to them
- How they experience support and care
- What helps them feel safe, strong, and proud of who they are
- What services and supports they think are important for youth in the community

Youth will be invited to share their thoughts through activities that are age-appropriate, safe, and respectful, such as group discussions, storytelling, artwork, or games.

Purpose of the Engagement

The feedback from youth will help shape a law that:

- Respects the voices of HIFN children and youth
- Reflects our values and traditions
- Builds a system that supports our families in a good way

Your Child's Participation

If your child is between the ages of 6 and 18, they are invited to participate in one of these engagement activities in the community. Participation is voluntary and your child can stop at any time. The sessions will be organized in a way that ensures youth feel safe, supported, and valued.

We are asking for your permission for your child to participate. Please review and sign the attached Consent Form if you agree to have your child take part. No names or identifying information will be shared publicly, and all responses will be treated with respect and care.



Henvey Inlet First Nation

Anishinaabek Wiidosendiwak Initiative (Child and Family Wellbeing Law) Parental/Guardian Consent Form for Youth Engagement Activities

Project Summary

Henvey Inlet First Nation (HIFN) is creating our own **Child and Family Wellbeing Law**, grounded in Anishinaabe values and community priorities. As part of this work, we are inviting youth aged **6 to 18** to share their thoughts and ideas about family, safety, belonging, and what supports they feel are most important.

Youth may participate in age-appropriate activities such as:

- Group discussions or reflective sharing
- Art or storytelling
- Games

These activities will be safe, respectful, and facilitated by trusted adults. Youth participation is completely voluntary.

| Parent/Guardian Information | |
|-----------------------------|--|
| Name of Child/Youth: | |
| Date of Birth (DD/MM/YYYY): | |
| Name of Parent/Guardian: | |
| Relationship to Child: | |
| Phone Number: | |

Consent

Please read and check each box to confirm:

- I give permission for my child to participate in youth engagement activities related to the development of Henvey Inlet First Nation's Child and Family Wellbeing Law.
- □ I understand that participation is voluntary and that my child may choose to stop participating at any time.
- □ I understand that information shared during the engagement will be kept confidential and only used to inform the development of the law in a respectful and anonymous way.
- I understand that no names or identifying information will be shared publicly.

Signature of Parent/Guardian:

Date: _

Contact for Questions or More Information:

Meaghan Angell Consultant at Avaanz (working in partnership with Anishinaabek Wiidosendiwak and Fogler Rubinoff) meaghan.angell@avaanz.ca

Milgwech for supporting this important work for the future of our children and Nation.

CATERER NEEDED!

To provide a DINNER on Monday August 11, 2025 for a "Robinson Huron Treaty Going-Forward Community Presentation"

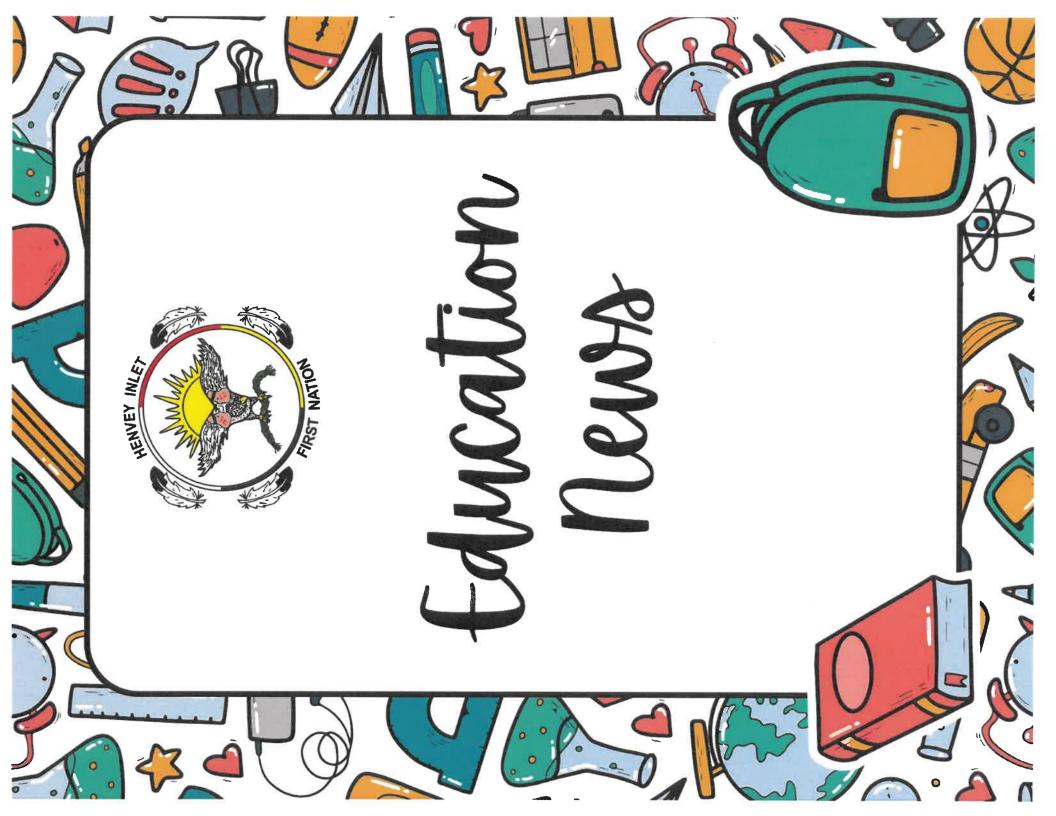
Food to be ready and served for 4:30PM Food for approximately 75 people Menu: Roast Beef, Mashed Potatoes, Gravy, Carrots, Corn, Fish, Scone, Macaroni Salad and Potatoe Salad Dessert: Slab of cake (Vanilla and Chocolate) Must include coffee, tea, water, various juices, pop bowls & plates, utensils, cups and napkins.

> <u>Deadline to Submit Bids is:</u> <u>Friday August 1, 2025 @12:00 PM</u>

Please include in the bids a breakdown of Catering Fee, Mileage, and Grocery costs. Caterer must posess current Safe Food Handlers Certificate and is responsible for clean up after, including taking out the garbage

SUBMIT TO:

Health Centre to Brenda Contin brenda.contin@henveymedicalcentre.com 705-857-1221



CATERER NEEDED!

To provide BBQ LUNCH on Thursday July 17, 2025 for Education Dept. Event. Arrive for 10:30am the latest, ready and set up for 11:00am for 50 people Menu: Hamburgers, sausages and hot dogs,

ketchup, mustard, relish, lettuce, onions, cheese slices

Refreshments: Pop, Juice, and water Must include plates, utensils, cups, and napkins and takeout containers

Deadline to Submit Bids:

Monday July 14, 2025 @ 12 NOON

Submit Bids with breakdown of Catering Fee, Mileage, and Groceries Costs to SYLVIA RHEE at Admin 705-857-2331 or sylvia.rhee@henveyinlet.com

Caterer must possess current Safe Food Handlers Certificate and is responsible for clean up after, including taking out the garbage



<u>Henvey is search of the</u> <u>following for a End of Year</u> <u>School Party!</u>

D.J. Singer(s) Clowns Balloon tricks/Magician Entertainers(s)

This Event is to take place on July 17, 2025 from 11:00 am to 1:00 pm at 295 Pickerel River Road

Please send your information and cost of services to: Sylvia Rhee- Education Assistant 705-857-2331 sylvia.rhee@henveyinlet.com

Any questions are to be sent to Sylvia



JOIN US FÓR A

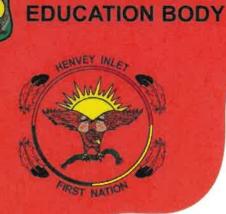
END

OF SCHOOL

THURSDAY JULY 17 11:00AM- 1:00PM

295 PICKEREL RIVER ROAD BBQ, MUSIC, FOOD, GIFTS FOR THE KIDS!!!

CALL SYLVIA RHEE TO REGISTER 705-857-2331 OR SYLVIA.RHEE@HENVEYINLET.COM



KINOOMAADZIWIN

ATTENTION ELDERS AND YOUTH!

Kinoomaadziwin Education Body is inviting 2 Elders and 2 Youth from participating First Nations such as Henvey to participate in a 2-Day Gathering at York University on July 29 & 30, 2025.

There is spots for 2 Elders from Henvey and 2 youth. All expenses will be covered. If an Escort is needed for an Elder or a Chaperone is needed for a Youth, they will also be

covered! Please see flyer attached on how to pre-register!

If any questions please call The Education Department: Sylvia or Genevieve 705-857-2331

Ka aankeninaan'naang getzijik koobijiganinowaa Kumiilaawuna-uch kiikeesak lpweewaakan Weeskihtiit. 'We will share the Elder's knowledge' Pre-Registration Form

Interested in joining us for a two-day gathering rooted in language and cultural learning? Come experience the traditions and vibrancy of Anishinaabe and Lunaapeew culture and customs while building our bundles and learning from our elders and facilitators.

Tuesday & Wednesday July 29th & 30th 2025

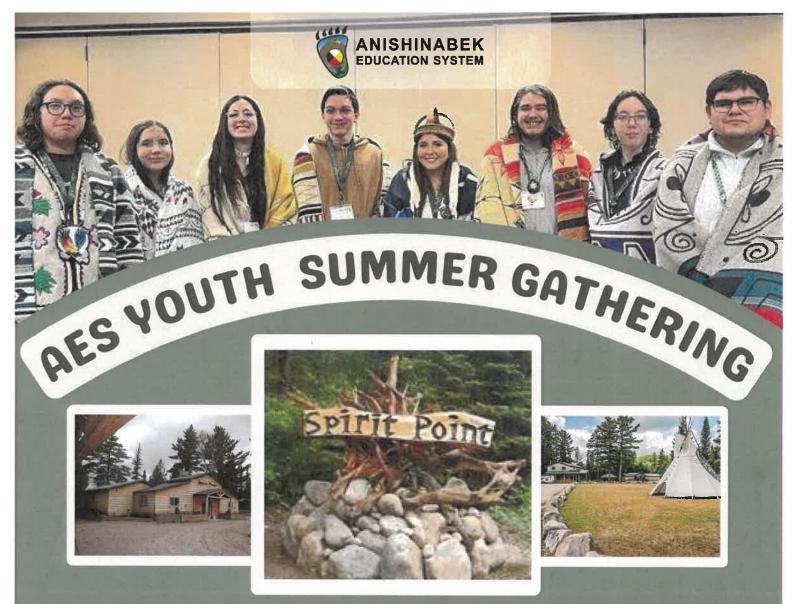
York University campus

Click here or scan





For more information, please contact Kristin Kewaquom at Kristin Kewaquom@a-e-s.ca



Join us for the 2025 AES Youth Summer Gathering at Spirit Point Lodge! Connect with the newly elected Youth Council for two days of leadership, fun, and land-based learning. Accommodations available in North Bay with shuttle service provided.

INFORMATION

August 19th and 20th, 2025 Hotel: Homewood Suites, North Bay Gathering: Spirit Point, Trout Creek

OUR FEATURES

Spaces available for 15 Youth participants Travel reimbursement available Youth under the age of 18 are required to have a chaperone.

Pease register through the QR code For any questions, please email kaelyn.pizzale@a-e-s.ca

https://forms.office.com/r/JvSCv8EnsD





Educator Spotlight!

THE KINOOMAADZIWIN EDUCATION BODY IS SEEKING NOMINATIONS FROM PARTICIPATING FIRST NATIONS AND PARTNERING DISTRICT SCHOOL BOARDS TO ACKNOWLEDGE OUTSTANDING EDUCATORS WHO CONTRIBUTE TO THE SUCCESS AND WELL-BEING OF THE ANISHINABEK EDUCATION SYSTEM

OUTSTANDING EDUCATORS WILL BE FEATURED ON THE ANISHINABEK EDUCATION SYSTEM'S SOCIAL MEDIA PLATFORMS THROUGHOUT THE SUMMER!



If you know an educator who brings the sunshine to learners in your community or school, nominate them here! https://forms.office.com/r/vdBCC5wNTW



For more information, please contact our Communications Team at: comms@a-e-s.ca

JULY ONTARIO WORKS

NOTE: If I am not in the office, please leave a message with the administration at the front desk.

Wednesday Thursday **Tuesday** Friday Saturday Sunday Monday 30 1 2 3 4 5 **Office Hours** Office Hours Office Hours Office Hours Office Hours 8:30 AM to 4:00 PM 8:30 AM to 4:30 PM 8:30 AM to 4:00 PM 8:30 AM to 4:30 PM 8:30 AM to 12:00 PM **Donation Centre** Open 1 PM to 3 PM 6 8 10 11 12 7 9 Office Hours Office Hours Office Hours Office Hours Office Hours 8:30 AM to 4:00 PM 8:30 AM to 4:30 PM 8:30 AM to 4:00 PM 8:30 am to 4:30 PM 8:30 AM to 12:00 PM **Food Bank Bingo** 5:30 PM 16 13 15 17 18 19 14 REMINDER Office Hours **Office Hours Office Hours** Office Hours Last Day to **Submit Income** 8:30 AM to 4:00 PM 8:30 AM to 4:30 PM 8:30 AM to 4:00 PM 8:30 am to 4:30 PM Statement without delay. Important 20 21 22 23 24 25 26 Office Hours Office Hours Office Hours Office Hours 8:30 AM to 4:30 PM 8:30 AM to 4:00 PM 8:30 am to 4:30 PM Office Hours 8:30 AM to 4:00 PM **Food Bank Bingo** 8:30 AM to 12:00 PM 5:30 PM 28 27 29 30 31 **Office Hours** Office Hours **Office Hours Office Hours** 8:30 AM to 4:00 PM 8:30 AM to 4:30 PM 8:30 AM to 4:00 PM 8:30 am to 4:30 PM **Food Bank Bingo** 5:30 PM

2025



Henvey Inlet First Nation Pickerel, ON POG 1J0

Administration 295 Pickerel River Road T 705-857-2331 F 705-857-3021 1-800-614-5533

Health Centre 354A Pickerel River Road T 705-857-1221 F 705-857-0730 1-866-252-3330

Day Care 354B Pickerel River Road T 705-857-0957 F 705-857-1369

Chief M. Wayne McQuabbie Council Brenda D. Contin Patrick D. Brennan Deborah Newton Stanley K. Moses Genevieve Solomon-Dubois Carl Ashawasagai Bradley McQuabbie

MEMORANDUM

To: Ontario Works Recipients From: Henvey Inlet Ontario Works (MCCSS) Date: July 1, 2025 Subject: Information relating to Ontario Works

Income Statements

Reminder: Please check your mailboxes. If you receive financial

assistance from Ontario Works, your income statements will be

delivered to your mailboxes in the first week of each month.

Reminder: Please place your monthly income statement in the

drop box in the Band Office's front foyer.

If you have a child in your temporary care and are receiving financial assistance for that child, you are required to submit an income statement.

NOTE: If you do not submit your income statement on the due date as dated on the Ontario Works Calendar, there may be a delay in receiving your Ontario Works financial assistance.

Food Bank

Ontario Works **will not** be hosting the food bank during the summer months of July & August 2025. Food Bank will resume in



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Chief M. Wayne McQuabbie Council Brenda D. Contin Patrick D. Brennan Deborah Newton Stanley K. Moses Genevieve Solomon-Dubois Carl Ashawasagai Bradley McQuabbie September 2025. This is so Ontario Works can restock the food bank and have it ready for the start of September 2025. If it's an emergency, please get in touch with the Ontario Works Administrator.

Food Bank Bingo

Food Bank Bingo will be held on Tuesdays and will resume on July 8, 2025, to July 29, 2025, at 5:30 PM.

Clothing Donation Centre

The clothing donation centre is open to all community members. Location will be the Learning Centre on July 3rd, 2025, from 1:00

PM to 3:00 PM.

Appointments

When applying or reapplying for financial assistance, please call

the Ontario Works Administrator during office hours at (705) 857-

2331, extension 222 or the Ontario Works cell number at

(705) 773-8714. An appointment will be scheduled at the Ontario

Works office, or a home visit will be scheduled.





Tuesday, July 8, 2025

O & M Building Upstairs Doors open at 5:30 PM Bingo starts at 6:00 PM





Henvey Inlet, Ontario Works

URGENT: Indigenous families needed to provide in-home care for indigenous children and youth.



Become an Alternative Caregiver Today.

1-855-223-5558

niijcfs.com

A LITTLE TIME, A BIG DIFFERENCE



SEEKING VOLUNTEER DRIVERS

NIIJCFS.COM/VOLUNTEER

Volunteers strengthen the layers of support that ensure children, youth and families are surrounded by family, extended family, community, clan, and Nation to support healthy lifestyles and positive outcomes.



Niijaansinaanik Child and Family Services

WE ARE SEEKING VOLUNTEER DRIVERS

Volunteering provides empowering opportunities for people of all ages that help build community.

Our Volunteer Drivers:

- Receive free training
- Are reimbursed a competitive mileage rate for use of their vehicle
- Create a positive impact on the overall well-being of children, youth, and families
- Build on existing experience

1-855-223-5558 volunteerservices@niijcfs.com niijcfs.com/volunteer



Niijaansinaanik Child and Family Services







Car Club Inc

SATURDAY JULY 19, 2025

AT 11.00 AM - 4.00 PM



1 L-L

HOT ROD'S JUMBO HOT DOGS & SAUSAGES



LOCATED AT SN CONVENIENCE 49B BEKANON ROAD, BRITT, ONTARIO POG 1AO, CANADA I am very happy to announce to the people of the Henvey Inlet that after many years you will once more start having a church service. They will be on Sundays from 10:00 till 11:00 am, at the community center on the camp grounds starting on June .

My name is David Slater and even though I have been trained to preach God's word, that is not my calling. My calling is to teach God's word which I have been doing for many years. I have led a Bible study in your camp grounds for many years and I am sure you will enjoy the Bible teachings.

The Great Creator has laid this mission on my heart about three years ago and I am very excited to obey the Creator's will.

All I ask you fine people, is to please give me a chance to teach you what the Lord wants you to know about Him and His plans for you. Come to the first meeting to see what to expect.

Please come and also invite others to join you. I look forward to seeing you all. Sincerely – Dave Slater





| Staff Member | Start Date | End Date |
|-------------------|------------------|------------------|
| Kara | 2025-05-26 16:30 | 2025-06-09 8:30 |
| Kerri | 2025-06-09 16:30 | 2025-06-23 16:30 |
| Kara | 2025-06-23 16:30 | 2025-07-07 8:30 |
| Kerri | 2025-07-07 16:30 | 2025-07-21 8:30 |
| Kara | 2025-07-21 16:30 | 2025-07-28 8:30 |
| Kerri & Eric | 2025-07-28 16:30 | 2025-08-04 16:30 |
| Kara | 2025-08-04 16:30 | 2025-08-11 8:30 |
| Kerri & Christina | 2025-08-11 16:30 | 2025-08-18 8:30 |
| Kara | 2025-08-18 16:30 | 2025-09-01 8:30 |

Band Representative On-Call Schedule

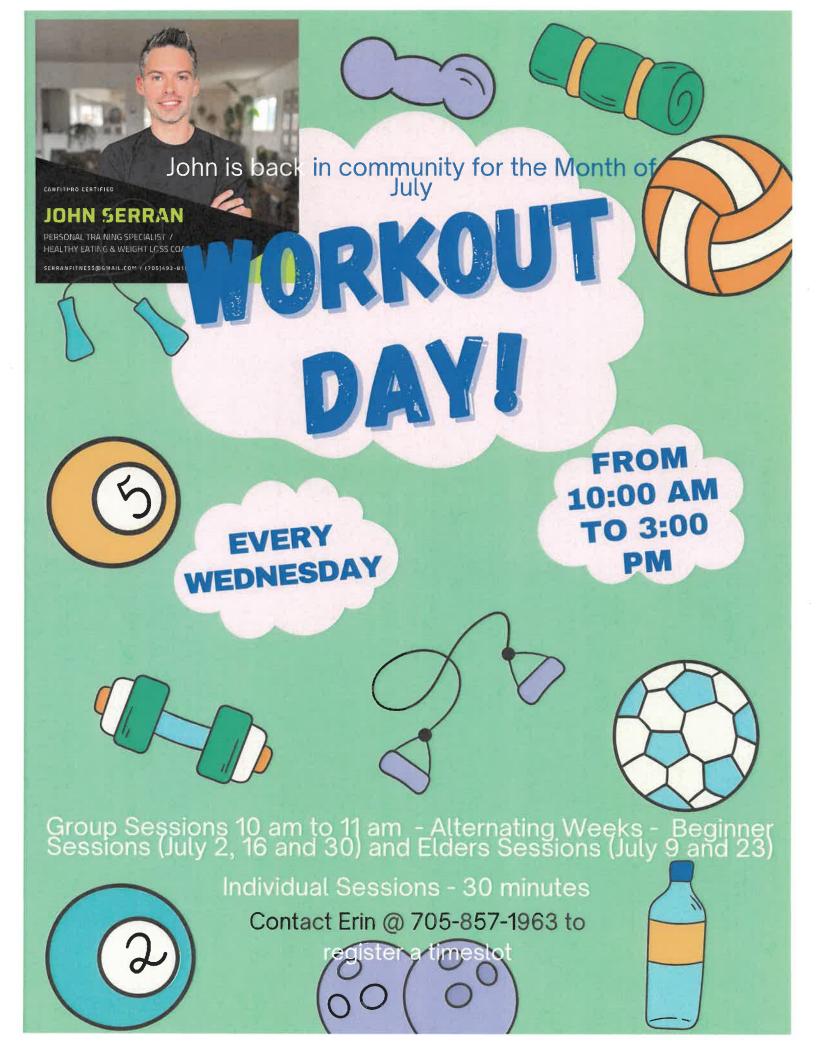
All On-Call Shifts are from Monday of week @ 4:30 PM to Monday of week @ 8:30 AM

Holidays are all day; until 4:30 for Mondays

| Contact Numbers: | |
|-------------------------|----------------|
| Kerri | (705) 921-5202 |
| Kara | (705) 921-5205 |

* Our office is open Monday-Thursday from 8:30 - 4:30 and Friday from 8:30 - 12 to provide necessary items (food, diapers, etc.). On-Call is for Child Welfare emergencies ONLY *





CULTURAL COORDINATOR Stan Moses

Henvey Inlet First Nation Health Centre 354A Pickerel River Road- Pickerel, ON POG 1J0 (705)857-1221 EXT: 229



THURSDAY JULY 3, 2025

MEN'S CIRCLE

WITH STAN MOSES & GARY MARTIN

• TRAILER #4-DINNER PROVIDED •

Starting at 5:00 PM

COME ON OUT AND MEET GARY!

NO SIGN-UP NEEDED!

FOR FURTHUR INFORMATION OR IF A RIDE IS NEEDED WITHIN COMMUNITY, CONTACT:

CULTURAL COORDINATOR- STAN MOSES 705-857-1221



MEN'S FIRE GATHERING & TEACHINGS



HENVEY INLET FIRST NATION

Knowledge Keeper: Perry McLeod-Shabogesic

Light Snacks & Drinks Provided **Tuesday July 8, 2025 6:00-7:30pm** Niijaansinaanik Arbour Henvey Inlet First Nation

To register & for more information please contact: Stan Moses, Cultural Coordinator <u>rivereagle17@gmail.com</u> and/or 705-857-1221 ext.229





Brenda Contin, CHN

July 2025

| S Mon | Tue | Wed | Thu | Fri |
|---------------------------------|------------------------|---------------------------------------|--|--------------|
| | 1 OFFICES CLOSED | 2 OFFICE/Admin | 3 OFFICE/Admin | 4 OFFICE |
| 7 OFFICE AM SKHC Board Mt | 8 OFFICE | 9 C&C Mtg: Strate- gic Planning | 10 C&C Mtg: Strate- gic Planning | 11 OFFICE |
| 14 OFFICE/ADMIN | 15 OFFICE/ADMIN | 16 OFFICE/ADMIN | 17 OFFICE | 18 OFFICE |
| 21 OFFICE/ADMIN | 22 NOFFICE/ADMIN | 23 OFFICE/ADMIN | 24 C&C Mtg: Fi- nance Policy | 25 NOT IN |
| 28 OFFICE | 29 OFFICE | 30 OFFICE | 31 OFFICE | |