



DECEMBER

2025





Henvey Inlet First Nation's

Administration Office, Daycare, Health Centre,
Lands Office, Library, Nigig Power,
Pickerel Contracting, & the Water Plant
will close at

Noon on Wednesday December 17, 2025

for the Christmas Holidays and will reopen
Monday January 5, 2026 at 8:30 a.m.

***There will be no Elder/Snow/Medical
Transportation services during this time***

Gas Bar hours during this time will be Monday-Friday
9am-5pm and
Saturday- Sunday 10am-5pm

Closed on Dec 25th, Dec 26th, and Jan 1st





Henvey Inlet First Nation

Pickereil, ON P0G 1J0

Administration
295 Pickereil River Road
T 705-857-2331
F 705-857-3021
1-800-614-5533

Health Centre
354A Pickereil River Road
T 705-857-1221
F 705-857-0730
1-866-252-3330

Day Care
354B Pickereil River Road
T 705-857-0957
F 705-857-1369

Chief
M. Wayne McQuabbie
Council
Brenda D. Contin
Patrick D. Brennan
Deborah Newton
Stanley K. Moses
Genevieve Solomon-Dubois
Carl Ashawasagai
Bradley McQuabbie

Memorandum

To: Henvey Inlet First Nation Elders
From: Brenda Contin- Community Health Nurse
Date: September 26, 2025
Re: No services provided over Holidays

Unfortunately, we regret to notify the Elders of Henvey Inlet First Nation that there will be **NO Home Support Services or Home Maintenance Services over the Christmas Holidays starting Wednesday December 17 @12 noon until we open on January 5, 2026.**

Elders will need to rely on Family Members or Friends to assist them during this time.

If you have any concerns, requests, or questions pertaining to this to please contact the Health Centre.

I appreciate your attention to his matter.

Thank You,

Brenda Contin,

Community Health Nurse

da/BC

**Aanii kina wiya
Minobii niibaa anami'e
giizhigad!**

**Hello All.
Merry Christmas.
Happy night time prayer day**



Nigig Power Corporation



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Pickering, ON P0G 1J0

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MEMORANDUM

To: Band Members
Fr: Millie Pawis, Director of Finance/Administration
Dt: November 24, 2025
Re: Annual Christmas Party 2025

Members are reminded that it's the responsibility of the parent(s) to purchase their children(ren)'s Christmas gifts to be placed under the tree and handed out by Santa at this year's Annual Christmas Party. Listed below is the process parents are expected to follow:

1. The parent/guardian will call the Administration Office to confirm their attendance to the Annual Christmas Party, by the deadline.
2. A designated staff member of HIFN will be responsible for purchasing the required number of Prepaid VISA or MasterCard's as per the list of attendees.
3. The parent/guardian will purchase their respective child/children gift(s) before the Annual Christmas Party.
4. The parent/guardian must attend the Annual Christmas Party on the date set along with their child/children and bring their wrapped gifts.
5. When the parent/guardian arrive, they will sign in with the designated staff member of HIFN to confirm their attendance where they will provide a "duplicate gift receipt" that details the purchase of the gift for their child/children enabling the retention of the original receipt by the parent/guardian.
6. The parent will then be responsible for putting the gift under the tree.
7. As gifts are distributed, the parents/guardians are to return to the designated staff member to receive a Prepaid VISA or MasterCard for up to the maximum \$200 value as their reimbursement for each child/children's gift.
8. Anyone who does not attend the Annual Christmas Party will not be reimbursed.

For those elders who intend on attending we ask that you call ahead as well and register, allowing for us to provide for your attendance on that night.

This year's Annual Christmas Party is set for December 13, 2025 dinner starting at 5:00 p.m. being held at the new EMS Building @ 18 Sand Pit Rd.

The deadline for calling the Administration Office (705) 857-2331 to notify us of your attendance is 4:30 p.m. December 9, 2025. Please give your information to the Receptionist.

Thank you.

/MP
Director of Finance/Administration



HIFN Community Christmas Party

SATURDAY December 13, 2025

Feasting starts at 5:00 p.m.

Turkey w stuffing
Roast Beef w gravy
Pineapple Ham

Mashed potatoes, veggies, wild rice
Dessert Pies and more!

Celebration to take place at the Red EMS building
Please bring your feast bundles!

Special Visitor to arrive at 7:00 p.m.





HIFN Community Christmas Party

SATURDAY December 13, 2025

Agenda

- 4:00 Shuttle Pickup in Bikanon
- 5:00 Dinner
- 6:00 Christmas Festivities
- 7:00 Special Visitor
- 8:30 Penny Table Social
- 9:00 Shuttle Return to Bikanon

Please bring your feast bundles!





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November 24, 2025

Henvey Inlet First Nation Members

RE: Access to Members only Portal on HIFN website

Please follow the steps 1 to 4 below to register for your individual account on the members only portal. **NOTE:** if you have already registered once and have received an email confirming your account is active you will not need to register again. If you require a password reset. Please select that option only once and allow the membership department 72 hours to review and approve your request.

You will receive a confirmation email once you access has been granted.

1. HIFN Website - <https://www.hifn.ca>
2. At the top of the home screen click on the Members Only menu.
3. Then you can either sign into your existing account or you can click Create an Account.
4. You will then be directed to Henvey Inlet First Nation Member Access Form. All fields are required please note when you enter the Band ID number it will start with 231 you will need to enter all 10 numbers of your status number so we can verify your membership.

If you need assistance, you can e-mail trustcoordinator@henveyinlet.com

Thank you

Patrick Brennan
HIFN Councilor

pat.brennan@henveyinlet.com



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First Nation**

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MEMORANDUM

To: All Henvey Inlet First Nation Members

From: Samantha Bradley, Human Resources Manager

Date: November 24, 2025

Re: Employment Opportunities

Henvey Inlet First Nation is currently accepting applications for the following positions:

- 1) Band Representative – 1 Position
- 2) Community Wellness Worker – 1 Position
- 3) Early Childhood Education Worker – 1 Position
- 4) Mental Health Worker – 1 Position
- 5) Lands Assistant – 1 Position
- 6) Nurse Practitioner – 1 Position

See attached job postings for more information.

Be sure to check local communication boards or our website at www.hifn.ca/community-2/job-postings-2.html for regular job posting updates.

Miigwetch,

Samantha Bradley, PCP
Human Resources Manager



EMPLOYMENT OPPORTUNITY

BAND REPRESENTATIVE

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Band Representative** to join our Administration. The Band Representative reports to the Band Representative Lead and is responsible to represent and advocate for Henvey Inlet First Nation members that are involved with any child welfare agencies throughout Canada. This position requires exceptional interpersonal communication skills and strong organization skills.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Band Representative will be responsible to:

- Assist with the development of a program structure for Henvey Inlet First Nation in collaboration with the Band Representative Team
- Assist with the establishment of a Child Welfare Committee and collaboratively develop Henvey Inlet First Nation child welfare laws, regulations and practices
- Provide support services to Henvey Inlet First Nation members that are currently or may be involved with child welfare agencies
- Establish and develop an active working relationship with all child welfare agencies throughout Canada
- Respond to all child welfare agencies when notified of any members being involved with their agency
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop a plan of care for HIFN members and ensure that a legal representative is aware of all court files as necessary
- Ensure that customary care is practiced with all band members before court is considered
- Participate in all Service Plans, Plans of Care or Service Development for Henvey Inlet band members
- Assist with the development of BCR's as needed with full briefing notes for Chief and Council
- Review CCAs prior to seeking Chief and Council's approval for BCRs
- Present in-camera sessions with a report to Chief and Council monthly or when required
- Build and maintain trusting and supportive client relations
- Attend all court proceedings related to band member child welfare cases as required
- Act as a representative of Chief and Council when they are unable to attend courtroom proceedings for child welfare cases
- Present information and documents to the courts on behalf of Chief and Council for child welfare cases
- Act as a support system to band members required to attend child welfare court proceedings
- Maintain an empathetic and supportive demeanor to band members and their families
- Liaise with Chief and Council regarding court proceedings and outcomes
- Maintain a log of activities that are participated in on behalf of the band
- Create and maintain a secure filing system with gathered information on all our members with open files with each child welfare agency throughout Canada in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Band Representative Lead, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary certificate, degree or diploma in Social Services, Family Services, Child and Youth Services or other related field
- Current and satisfactory Vulnerable Sector Police Check
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Current First Aid and CPR Level C an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Previous experience working within a First Nations organization an asset
- Knowledge of the history of child welfare as it pertains to First Nations' communities
- Full understanding of the Child and Family Services Act (CFSA), Bill C92, federal and provincial child welfare laws and regulations and Customary Care Agreements
- Previous courtroom and public speaking experience
- Excellent interpersonal communication skills and the ability to build professional relationships with HIFN members/clients and affiliates
- Strong written and verbal communication skills
- Exceptional organization and time-management skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent analytical, problem-solving and critical thinking skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Professional attitude and a strong work ethic
- Ability to work independently and as part of a team
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickering, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: recruitment@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

COMMUNITY WELLNESS WORKER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Community Wellness Worker** to join our Administration. The Community Wellness Worker reports to the Health Director and is responsible for providing culturally appropriate programs and services to address and respond to existing and emerging family violence, health, healing and wellness issues, including intergenerational trauma. The Community Wellness Worker will work directly with clients to achieve and enjoy healthy and balanced lives through the promotion of positive change in values, attitudes and behaviours. This position requires exceptional interpersonal communication and advocacy skills and strong knowledge of First Nations culture, language and traditional ceremonies and practices.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Community Wellness Worker will be responsible to:

- Support the reduction and prevention of family and community violence through 1-on-1 client support and group support initiatives
- Assist in planning, designing and facilitating various group-based workshops and activities focused on improving indigenous health and enabling participants to achieve and enjoy a healthy and spiritually balanced life
- Work collaboratively with HIFN colleagues and community partners to bring family violence and human trafficking awareness and prevention campaigns and resources into the community
- Build and maintain trusting and supportive client relations
- Assist with client intake and needs assessments, ensuring all necessary forms and documents are completed and inputted into appropriate files and electronic databases
- Maintain up-to-date electronic and paper-based client files, ensuring they are securely stored with restricted access
- Provide client-based services that utilize case management techniques such as establishing trusting relationships, case noting, advocacy and referrals
- Conduct home visits and provide home outreach services as appropriate
- Support clients to establish and maintain independent, safe and stable living environments where their basic needs are being met
- Assist clients with scheduling appointments and securing or providing transportation to/from appointment destinations
- Assist clients with applying for and obtaining personal identification such as birth certificates, health cards, status cards, etc.
- Encourage and support clients to make healthy choices and practices through methods such as harm reduction
- Support clients through their journey to healing traumas and assist them to connect with after-care support programs designed to help them achieve overall wellness
- Incorporate indigenous culture into healing and wellness activities
- Provide focused education and information to members seeking to learn about and participate in their indigenous culture through individual and group counselling sessions
- Work collaboratively with the Cultural Coordinator to coordinate and facilitate ceremonial and traditional activities, including sewing and beading groups, healing/cultural teaching circles and/or support groups
- Provide culturally appropriate life skills training, support services, resources, educational materials, and workshops to address community wellness needs
- Help to organize and facilitate all major community events such as the Community Christmas Party, Easter Breakfast, Loonie Auction, Community Powwow, Remembrance Day Ceremonies, etc.
- Establish committees to help coordinate all major community events and recruit and train volunteers

- Work collaboratively with staff, band members and Elders to establish and maintain documentation of HIFN historical projects, events, family histories and other relevant historical archives
- Assist members with establishing and maintaining up-to-date ancestry records when requested
- Provide members with culturally centered support services for funeral and estate planning when requested
- Plan the annual Seven Grandfather Teaching awards ceremony and oversee the nomination and selection process
- Prepare and submit grant proposals to funding agencies for community wellness and fitness initiatives
- Order and purchase supplies required to facilitate community events, workshops and other approved items for clients as needed
- Distribute information on community wellness workshops, community events and other departmental initiatives via the community newsletter, website, bulletin boards and other multi-media platforms as required
- Ensure all Ministry reporting requirements are met in a timely manner, including the completion and submission of all required agency forms, agreements, budgets and reports
- Prepare and monitor annual community wellness program budget and present quarterly program financial reports to the Director of Finance/Administration
- Behave in a professional manner when acting as a representative of Henvey Inlet First Nation
- Develop and maintain professional working relationships with external agencies and program sponsors including the Union of Ontario Indians
- Liaise and consult with the Union of Ontario Indians on issues and available opportunities to enhance the community wellness program
- Prepare and submit all mandatory reports required on behalf of the community wellness program to the appropriate government ministry and funder
- Work collaboratively and cooperatively with all community professionals, departments and colleagues
- Prepare full briefing notes for the Health Director, Director of Finance/Administration and Chief and Council on program statistics regarding program participation and attendance, and other issues and concerns
- Develop and maintain accurate, up-to-date and concise work files
- Create and maintain a secure filing system with gathered information on all clients accessing services in accordance with PIPEDA regulations
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Attend and actively participate in external continuous learning opportunities that affect the delivery of the community wellness program and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in team, staff and community meetings
- Perform other duties as assigned from time-to-time by the Health Director, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary degree or diploma in Indigenous Studies, Social Services, Human Services or other related field
- 2-3 years of experience providing health and social support services to clients, preferably in an Indigenous setting
- Previous experience working with volunteers in a non-profit setting an asset
- Valid Ontario Class G Driver's License with access to a reliable, Insured vehicle
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C an asset
- Current NVC training certificate an asset
- A strong understanding of First Nations' cultures, values and history required
- Knowledge of Henvey Inlet First Nation community and practices an asset
- Knowledge of current social issues affecting Indigenous people including trauma and addictions
- Previous experience working within a First Nations organization an asset
- A strong working knowledge of traditional ceremonies and practices
- Excellent Interpersonal communication skills and the ability to build professional relationships with HIFN members/clients, community agencies and affiliates
- Ability to mentor clients and intervene when additional support services and referrals are needed
- Knowledge of relevant community-based, and external support programs and services available
- Strong public speaking and advocacy skills
- Strong written and verbal communication skills

- Exceptional time-management, organization and administrative skills
- Strong attention to detail and the ability to perform and prioritize multiple tasks seamlessly
- Excellent problem-solving, critical thinking and conflict resolution skills
- Highly resourceful with the ability to adapt to changing work needs and demands
- Proven ability to handle confidential information with discretion
- Effective financial literacy and budgeting skills
- Professional attitude and a strong work ethic
- Self-driven with the ability to work independently with little direction
- Ability to work collaboratively with colleagues in all departments to support client needs
- Strong computer and typing skills, including working knowledge of Microsoft Word, Excel and PowerPoint
- Willingness to travel for work when needed
- Willingness to work flexible hours, including on-call, evenings and weekends when requested

HOURS OF WORK

Full-Time – 35.5 hrs/wk

WORK LOCATION

In-office

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

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EMPLOYMENT OPPORTUNITY

EARLY CHILDHOOD EDUCATION WORKER

RE-POSTED

POSITION SUMMARY

Henvey Inlet First Nation is seeking a qualified full-time **Early Childhood Education Worker** to join our Administration. The ECE Worker reports to the Daycare Supervisor and is responsible for providing supervision and direct childcare to children attending the HIFN Daycare, in compliance with all regulatory standards required by federal, provincial and First Nations legislation, policies and procedures. Under the leadership of the Daycare Supervisor, the ECE worker will help to plan and implement developmentally appropriate activities and experiences for the children using a variety of teaching techniques in alignment with HIFN Daycare Philosophy. This position requires excellent interpersonal communication skills and the ability to adapt and respond to all childcare needs.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Early Childhood Education Worker will be responsible to:

- Provide a daily balance of developmentally appropriate active/quiet, indoor/outdoor & individual/group activities and experiences for children
- Assist children in self-expression by listening and responding with dialogue that encourages and lengthens conversations
- Encourage the children in learning about a variety of different cultures, including an understanding of our First Nation culture and value system
- Provide experiences and play material that actively promotes diversity and acceptance in interactions and attitudes
- Participate in short- & long-term Daycare planning initiatives and evaluations
- Learn and use techniques provided to assist children in developing the necessary coping skills to address unique life issues
- Observe how children use materials and interact with other children and adults and plan activities that recognize these individual differences
- Initiate referral for additional services for parents and children as needed
- Ensure the child's environment is healthy and safe and monitor the environmental hazards
- Attend to children's physical needs for toileting, diapering, eating & sleeping as promptly as possible
- Maintain positive and ongoing communication with parents
- Maintain strict confidentiality at all times
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in staff and community meetings
- Perform other duties as assigned from time-to-time by the Daycare Supervisor, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Post-secondary diploma or degree Early Childhood Education, Child and Youth Worker, Social Services or other related field plus 1-3 years related professional experience working with children preferred
- Current Ontario RECE License in good standing and registration with the College of Early Childhood Education preferred
- Current and satisfactory Vulnerable Sector Police Check
- Current First Aid and CPR Level C
- Membership in good standing with the College of Early Childhood Educators
- Knowledge of the Child Care and Early Years Act, 2014
- Professional and responsible attitude
- Excellent oral, written and interpersonal communication skills
- Willingness to work flexible hours

HOURS OF WORK

Full Time – 35.5 hrs/week

REMUNERATION

Negotiable based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

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EMPLOYMENT OPPORTUNITY

MENTAL HEALTH WORKER

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Mental Health Worker** to join our Administration. The Mental Health Worker reports to the Health Director and is responsible for providing mental health services and coping strategies for adult individuals suffering from a wide range of emotional and mental health disorders in both individual and group settings. The Mental Health Worker works with clients to promote optimum mental and emotional health and wellness and support spiritual healing. This position requires exceptional interpersonal communication and listening skills and a high-degree of discretion and professionalism.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Mental Health Worker will be responsible to:

- Establish and maintain therapeutic and supportive relationships with clients while keeping empathy and compassion top-of-mind
- Encourage clients to be open to discussing issues that are occurring
- Collect information about clients through interviews and use observations to evaluate client needs
- Assess clients' mental states ensuring there is no risk of self-harm or injury to others
- Plan and administer therapeutic treatment to clients, changing treatment methods when indicated by client reactions
- Monitor clients' treatment progress and keep track of his or her mental health status
- Aid clients in maintaining mental health stability by referring them to support services to supplement treatment and counselling
- Develop and implement treatment/wellness plans that include clear recommendations for clients
- Assist clients in implementing behaviour management strategies at home
- Create and maintain a secure filing system for all confidential client information/assessments and treatment plans in accordance with PIPEDA and other applicable privacy regulations
- Ensure services are provided in a professional and timely manner
- Monitor and evaluate progress and adapt treatment/wellness plans as required
- Develop and maintain solid working relationships with local mental health agencies, doctors and healthcare professionals
- Recognize and refer clients to psychological or psychiatric specialists if/when required
- Build and/or strengthen bridges between Indigenous and mainstream approaches to wellness
- Refer clients to recognized and approved Indigenous Traditional service providers when requested
- Provide case management and monitor client progress with above noted service providers
- Provide client counselling using evidence-based programs and interventions
- Provide crisis intervention counselling to individual clients as well as groups/teams as required
- Work collaboratively with other mental health professionals to coordinate required services or to resolve emergency issues in crisis situations
- Seek and apply for program funding through various external government agencies and program sponsors
- Assist with the completion and submission of various department reports to applicable funding providers including Ministries, Governments, and other medical service providers in a timely manner as required
- Adhere to all HIFN policies and procedures
- Participate in continuous learning opportunities to maintain up-to-date knowledge on current industry regulations, trends and practices
- Participate in mandatory training workshops as required
- Attend and actively participate in team, staff and community meetings
- Other duties as assigned from time to time by the Health Director, Director of Finance/Administration, or Chief and Council

QUALIFICATIONS

- Post-secondary degree or diploma in Social Work, Native Human Services or Psychology
- 3+ years of mental health work or counselling experience
- Previous experience working with adults experiencing trauma, emotional and psychological challenges and other mental health issues an asset
- Current Mental Health First Aid Certification required
- Current First Aid and CPR Level C preferred
- Completion of ASIST training and Crisis Intervention training an asset
- Knowledge of and respect for Anishinabek culture, history, teachings, language, values and beliefs is of critical importance
- Must have a thorough understanding of inter-generational trauma and experience using trauma-informed practices
- Able to provide a satisfactory Criminal Record Check (CPIC) including a Vulnerable Sector screening
- Valid Class G driver's license with access to a reliable, insured vehicle
- Excellent client relations and interpersonal communication skills
- Strong written and verbal communication skills
- Excellent time-management and prioritization skills
- High level of sound and independent judgement and reasoning skills
- Must have sound decision making and problem-solving skills
- Must be able to work independently and with little supervision; must be self-directed
- Proficient with Microsoft Office programs including Word, Excel, and Power Point and the use of general office equipment
- Willingness to travel for work when needed

HOURS OF WORK

Full-Time – 35.5 hours per week

WORK LOCATION

In-office

REMUNERATION

Based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Posted until filled

Those interested in applying should submit their resume, cover letter, driver's abstract and CPIC in confidence to:

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295 Pickerel River Rd.

Pickerel, ON P0G 1J0

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Fax: (705) 857-3021

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EMPLOYMENT OPPORTUNITY

LANDS ASSISTANT

RE-POST

POSITION SUMMARY

Henvey Inlet First Nation is seeking a full-time **Lands Assistant** to join our Administration. The Lands Assistant reports to the Lands Manager and is responsible for providing administrative and clerical support for land management, lease management, and all other services of the Henvey Inlet First Nation Lands Department. This position requires exceptional organization and interpersonal communication skills.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

MAIN RESPONSIBILITIES

The Lands Assistant will be responsible to:

- Coordinate and prepare for Lands meetings by contacting members and developing and distributing meeting agendas and packages
- Attend Lands meetings, take minutes and support Lands Advisory Committee as required
- Record attendance and complete and submit cheque requisitions for LAC honoraria to the Director of Finance/Administration
- File Lands documents and maintain Lands filing system in an organized manner
- Prepare various letters and documents for the Lands Office
- Assist the Lands Manager with preparation of the Lands Office's newsletters and reports
- Provide support to the Lands Manager regarding lease management duties
- Research information using the First Nations Land Registry system and analyze and interpret data related to the land and environment
- Prepare documentation for the Lands Manager in relation to registering transactions into the database and maintain hard files of the Registry
- Answer incoming calls to the Lands Office and provide information regarding Henvey Inlet First Nation Land Code laws, policies and procedures as required
- Assist and direct public to appropriate land management resources and contacts
- Respond to general enquiries from the Membership and public and provide written correspondence as required
- Assist with specific Lands projects as outlined in the annualized work plan
- Coordinate semi-annual community clean-ups
- Assist Lands Manager with coordination of Wills & Estates workshops
- Coordinate all catering needs for Lands workshops, meetings and events
- Supervise and mentor summer students during the summer work term as requested

- Research funding opportunities available to the Lands Department and submit funding proposals to Chief and Council for consideration
- Submit approved funding proposals to the applicable Ministry for review and approval
- Complete and submit funding reports for approved funding applications to the applicable Ministry as required
- Draft and review various Lands policies as required
- Create posters and notices on behalf of the Lands Department for distribution in the newsletter, building communication boards and HIFN website
- Assist with the purchase of equipment and other materials needed for the Lands Department
- Adhere to all HIFN Policies and Procedures
- Take interest in continuous learning and maintain up-to-date knowledge on current industry standards, regulations, trends and practices
- Attend and participate in lands management and other training courses and workshops when required
- Attend and actively participate in mandatory staff and community meetings
- Perform other duties as assigned from time-to-time by the Lands Manager, Director of Finance/Administration or Chief and Council

QUALIFICATIONS

- Grade 12 diploma or equivalent required; College certificate or diploma in Lands Management, Natural or Renewal Resource Management, Environmental Studies or related field preferred
- Previous Lands Management Administration experience an asset
- Geographical Information System (GIS) and Global Positioning System (GPS) training is an asset
- Strong computer and typing skills
- Intermediate knowledge of Microsoft Word, Excel and PowerPoint preferred
- Previous data collection and analysis experience
- Working knowledge of the First Nations Land Management Act and Henvey Inlet First Nation Land Code Policies and Procedures a great asset
- Valid Ontario Class G Driver's License with access to a reliable, insured vehicle
- Possession of a valid Boat License an asset
- Current First Aid and CPR Level C
- Excellent customer service and interpersonal communication skills
- Strong written and verbal communication skills
- Strong public speaking and presentation skills
- Exceptional organization and time-management skills
- High level of personal integrity and ability to maintain strict confidentiality required
- Excellent analytical and problem-solving skills
- Ability to work independently and as part of a team
- Strong attention to detail
- Professional attitude and a strong work ethic
- Willingness to travel for work and other meetings related to the LAB/RC First Nations Land Management when needed

HOURS OF WORK

Full-Time – 35.5 hrs/week

REMUNERATION

Based on experience

START DATE

As soon as possible

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickere! River Rd.

Pickere!, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: recruitment@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1) (a) of the Ontario Human Rights Code.



EMPLOYMENT OPPORTUNITY

NURSE PRACTITIONER

RE-POST

POSITION SUMMARY

The Nurse Practitioner reports to the Health Director and is responsible for providing primary health care services in the areas of health promotion, prevention, treatment, rehabilitation and support. The Nurse Practitioner assesses and diagnoses clients' health for acute illnesses and supports clients to manage chronic illness. The Nurse Practitioner is also responsible for consulting with doctors, medical practitioners and community health specialists as required in order to provide safe and timely patient care in accordance with the College of Nurses of Ontario's Standards of Practice Registered Nurses in the Extended Class. This position requires exceptional interpersonal communication and advocacy skills and strong attention to detail.

Henvey Inlet First Nation offers competitive wages, paid vacation and personal emergency days, an incredible pension and benefit package, on-site daycare services for working parents, fifteen paid federal, provincial and First Nations holidays, annual cultural leave, paid Christmas break, and half-day workdays every Friday.

DUTIES AND RESPONSIBILITIES

The Nurse Practitioner will be responsible to:

- Follow the Practice Standards and Guidelines as outlined by the College of Nurses of Ontario
- Provide comprehensive primary care services to clients of all ages, including disease prevention, health education and promotion, chronic illness management, antenatal and postnatal care, palliative care and acute/episodic visits
- Provide a wholistic approach to client care, looking at physical, mental, spiritual and emotional well-being while giving recognition to special social, physical and psychological risk factors which may affect the health of Indigenous clients
- Complete health assessments, including health history and physical examinations
- Utilize diagnostic testing to establish medical diagnoses and treatment plans for major and acute patient illnesses within the specialty scope of practice consistent within the College of Nurses of Ontario standards of practice for Registered Nurses in the Extended Class RN(EC)
- Review laboratory results, procedure reports and consultation notes and arrange appropriate follow-up and referrals as required
- Prescribe medications according to scope of practice
- Develop and maintain positive relationships with clients, families, staff, other health care providers and the community
- Consult with physicians as needed regarding issues that are outside the NP scope of practice
- Monitor and provide intervention, treatment and advanced clinical management as needed to support patients across the continuum of care
- Advocate on behalf of clients with regards to equitable access to traditional healing and western health services
- Conduct consultations with clients, family and other health care team professionals to assess learning and support needs and formulate, initiate, co-ordinate and evaluate a comprehensive and collaborative patient-centered plan of care

- Work in partnership with HIFN nursing team to share responsibility for planning provision and coordination of client care either in the home, community or in the clinic
- Promote continuity of care by initiating and coordinating patient discharge plans, warm transfers and integrated care methodology
- Arrange home support services for clients based on individual needs to prolong independent living in the home
- Collaborate with other health professionals, community partners and staff to ensure a broad range of services, including outreach services, are available to clients as required
- Evaluate patient care outcomes and nursing practice issues to ensure the highest possible quality of care
- Maintain complete and accurate medical records, ensuring all notes and patient charts are updated in a timely manner and in accordance to the College of Nurses standards of practice
- Ensure all client information and medical records are securely stored and kept confidential at all times in accordance with PIPEDA, the Freedom of Information and Protection of Privacy Act and other applicable privacy legislation
- Participate in patient chart reviews and quality of care audits
- Complete and submit weekly, monthly, quarterly and annual statistical data, correspondence and reports to applicable Ministries, Governments, and medical service providers in a timely manner as required
- Support the First Nation in the development of safe and efficient health facilities/operations
- Initiate programs in response to community needs and new and existing legislation
- Help establish and deliver a Community Health Plan and programs taking into consideration the physical, social, spiritual, mental and environmental factors which influence each client and the community
- Ensure compliance with regulatory and legal requirements
- Maintain and upgrade professional competence through appropriate continuing education methods by participating in teleconferences and training as provided by FNIHB and the College of Nurses of Ontario
- Attend required community events, meetings and training when applicable
- Supervise and support the HIFN nursing team
- Oversee time and attendance records for the HIFN nursing team, including approval and signoff of time sheet and time-off requests
- Participate in performance management and progressive discipline processes for the HIFN nursing team within Nurse Practitioner capacity as necessary
- Other duties as assigned from time to time by the Health Director, Director of Finance/Administration or Chief and Council

SKILLS AND ABILITIES

- Knowledgeable regarding the nursing process and its application, including the assessment, planning, implementation and evaluation of nursing care
- Thorough familiarity with the applicable laws, regulations and guidelines for providing patient care in Ontario
- Experience working with pediatric patients, seniors and individuals with disabilities or cognitive impairments
- Experience providing prenatal and postnatal care to expecting mothers
- Demonstrated ability to assist patients, family members and other clients with concern and empathy
- Excellent bedside manner including the ability to communicate in a courteous and respectful manner
- Excellent verbal, written and interpersonal communication skills
- Ability to develop and implement basic and advanced patient educational programs
- High level of critical and logical thinking and analytical skills
- High degree of resourcefulness and the ability to adapt to the changing demands of the position

- Excellent problem-solving and leadership skills
- Ability to demonstrate initiative, optimism, tact, self-assurance, and dependability
- High level of personal integrity, discretion and accountability
- Strong morals, ethics and diplomacy
- Ability to maintain strict confidentiality at all times
- Knowledge and understanding of First Nation Communities and their culture an asset
- Sensitivity to First Nation and community health issues
- Politically and culturally sensitive
- Ability to work independently but also as part of a team
- Sound leadership, staff management, administrative and delegation skills
- Ability to cope and function within a stressful work environment
- Strong computer literacy and familiarity with patient charting and Health Canada reporting procedures and requirements
- High level of proficiency with Microsoft Office Suite including Word and Excel an asset

QUALIFICATIONS

Education:

- Baccalaureate Degree in Nursing required; Masters of Nursing preferred
- Successful completion of the Ontario Primary Healthcare Nurse Practitioner Certificate program

Occupational Certification:

- Current registration with the College of Nurses of Ontario as a Registered Nurse in the Extended Class RN(EC), with a specialty certificate in either Adult or Primary Health Care required
- Current membership in the Nurse Practitioners Association of Ontario
- Current Basic Cardiac Life Support (BCLS) for Health Care Providers (HCP) certificate required
- Current Non-Violent Crisis Intervention (NVC) certificate required
- Current Canadian Nurses Association Psychiatric and Mental Health Nursing certification an asset
- Successful completion of controlled substance education and ability to prescribe controlled substances required

Other Requirements:

- 2+ years of experience as a Primary Healthcare Nurse Practitioner is preferred
- Recent clinical experience in a mental health and/or addictions setting is preferred
- Demonstrated competencies related to safe, effective and ethical prescribing
- Experience with substance use interventions an asset
- Current CPIC Vulnerable Sector Check
- Posses a valid Ontario Class G Driver's License with access to a reliable, insured vehicle

HOURS OF WORK

Full-Time – 35.5 hrs/wk

WORK LOCATION

In-office

REMUNERATION

Negotiable based on experience

START DATE

January 5, 2026

APPLICATION DEADLINE

Open until filled

Those interested in applying should submit their resume and cover letter in confidence to:

Henvey Inlet First Nation – Human Resources

295 Pickerel River Rd.

Pickerel, ON P0G 1J0

Tel: (705) 857-2331

Fax: (705) 857-3021

Email: recruitment@henveyinlet.com

We thank all applicants, however only those selected for an interview will be contacted.

Henvey Inlet First Nation gives preference to all qualified First Nations people in accordance with Section 24(1)
(a) of the Ontario Human Rights Code



Henvey Inlet First Nation

Pickering, ON P0G 1J0

Administration
295 Pickering River Road
T 705-857-2331
F 705-857-3021
1-800-614-5533

Health Centre
354A Pickering River Road
T 705-857-1221
F 705-857-0730
1-866-252-3330

Day Care
354B Pickering River Road
T 705-857-0957
F 705-857-1369

Chief
M. Wayne McQuabbie

Council
Brenda D. Contin
Patrick D. Brennan
Deborah Newton
Stanley K. Moses
Genevieve Solomon-Dubois
Carl Ashawasagai
Bradley McQuabbie

MEMORANDUM

To: Ontario Works Recipients

From: Henvey Inlet Ontario Works (MCCSS)

Date: December 1, 2025

Subject: Information relating to Ontario Works

Income Statements

Reminder: Please check your **GREEN mailboxes**. If you receive financial assistance from Ontario Works, your income statements will be delivered to your **GREEN mailboxes** in the first week of each month.

Reminder: Please place your monthly income statement in the drop box in the Band Office's front foyer.

NOTE: Please submit your income statement on the due date as dated on the Ontario Works Calendar, or there will be a delay in receiving your Ontario Works financial assistance.

Food Bank

The food bank is distributed to on-reserve community members.

Priority is given to on-reserve community members. If you live off reserve, please access a food bank in your local area, such as Britt, Alban, Parry Sound, or Sudbury.



Henvey Inlet First Nation

Pickering, ON P0G 1J0

Administration
295 Pickering River Road
T 705-857-2331
F 705-857-3021
1-800-614-5533

Health Centre
354A Pickering River Road
T 705-857-1221
F 705-857-0730
1-866-252-3330

Day Care
354B Pickering River Road
T 705-857-0957
F 705-857-1369

Chief

M. Wayne McQuabbie

Council

Brenda D. Contin
Patrick D. Brennan
Deborah Newton
Stanley K. Moses
Genevieve Solomon-Dubois
Carl Ashawasagai
Bradley McQuabbie

Food Bank Bingo

The last Food Bank Bingo of the year is December 3, 2025.

The cost of cards is:

Regular Games - .25 cents each

Special games - .50 cents each

Jackpot – 1.00 each

Text Message & Facebook Messenger

Henvey Inlet Ontario Works will **no longer respond** to text messages sent to the Ontario Works phone number from clients or via Ontario Works' Facebook Messenger, due to concerns regarding miscommunication. (*Ontario Works Act, 1997, S.O. 1997, c. 25, Sched. A*)

Henvey Inlet Ontario Works will only accept phone calls and voicemails made through the office phone. If you need to contact the Ontario Works Administrator, please call the office.

Monday through Thursday, 8:30 AM to 4:30 PM, and on Friday, 8:30 AM to 12:00 PM.

Appointments

When applying or reapplying for financial assistance, please call the Ontario Works Administrator during office hours at (705) 857-2331, extension 222, to book an appointment. An appointment will be scheduled at the Ontario Works office, or a home visit will be scheduled.

Miigwech.

DECEMBER ONTARIO WORKS

NOTE: If I am not in the office, please leave a message with the administration at the front desk.



2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM Food Bank Bingo 5:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 12:00 PM	
7	8	9	10	11	12	13
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	REMINDER Last Day to Submit Income Statement without a delay.	Community Christmas Party Penny Table
14	15	16	17	18	19	20
	Office Hours 8:30 AM to 4:30 PM	Office Hours 8:30 AM to 4:30 PM	STAFF PARTY! 	Christmas Holidays	Christmas Holidays	
21	22	23	24	25	26	27
	Christmas Holidays	Christmas Holidays			Christmas Holidays	
28	29	30	31			
	Christmas Holidays	Christmas Holidays				



Date: December 1, 2025

To: Chief, Council, Staff & Community

From: Henvey Inlet Ontario Works

Subject: Annual Penny Table Fundraiser



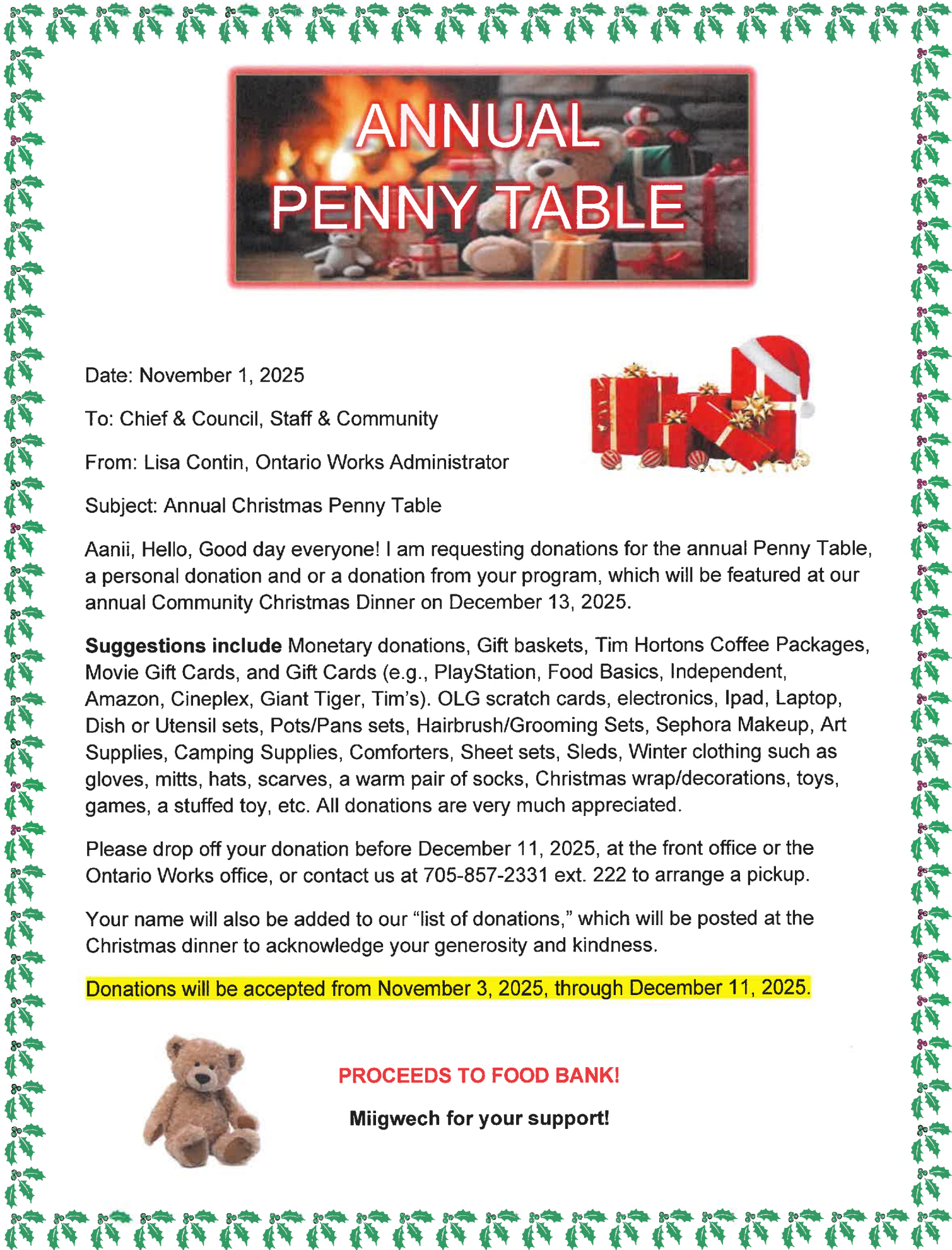
Aanii, hello, good day everyone! Ontario Works will host the annual penny table event at the community Christmas dinner party on December 13, 2025. The penny table will continue to raise funds for the food bank. Last year, we raised over \$3000.00; it would be great to meet this mark once again.

There will be donations of cash, gift cards, electronics such as a 55" Sony TV, kitchen items and more exciting items to win.

If you would like to buy tickets early and beat the crowd, the Penny Table will open for sales at 3:30 PM on December 13, 2025. Ticket sales will close between 5:00 PM and 5:30 PM for dinner. Ticket sales will resume at 5:45 PM and final close at 7:30 PM.

Thank you all for your ongoing support. Your participation makes events like these a success. Miigwech!

All Proceeds go to the Henvey Inlet First Nation Food Bank.



ANNUAL PENNY TABLE

Date: November 1, 2025

To: Chief & Council, Staff & Community

From: Lisa Contin, Ontario Works Administrator

Subject: Annual Christmas Penny Table



Aanii, Hello, Good day everyone! I am requesting donations for the annual Penny Table, a personal donation and or a donation from your program, which will be featured at our annual Community Christmas Dinner on December 13, 2025.

Suggestions include Monetary donations, Gift baskets, Tim Hortons Coffee Packages, Movie Gift Cards, and Gift Cards (e.g., PlayStation, Food Basics, Independent, Amazon, Cineplex, Giant Tiger, Tim's). OLG scratch cards, electronics, Ipad, Laptop, Dish or Utensil sets, Pots/Pans sets, Hairbrush/Grooming Sets, Sephora Makeup, Art Supplies, Camping Supplies, Comforters, Sheet sets, Sleds, Winter clothing such as gloves, mitts, hats, scarves, a warm pair of socks, Christmas wrap/decorations, toys, games, a stuffed toy, etc. All donations are very much appreciated.

Please drop off your donation before December 11, 2025, at the front office or the Ontario Works office, or contact us at 705-857-2331 ext. 222 to arrange a pickup.

Your name will also be added to our "list of donations," which will be posted at the Christmas dinner to acknowledge your generosity and kindness.

Donations will be accepted from November 3, 2025, through December 11, 2025.



PROCEEDS TO FOOD BANK!

Miigwech for your support!



PENNY TABLE

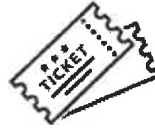


Tickets

\$2.00 Each



Or



3 for \$5.00

Miigwech, thank you for supporting Henvey Inlet Food Bank.

FOOD BANK



**Scone dogs will be sold for
\$4.00 each.**

Wednesday, December 3, 2025

Wagamake Learning Centre

Doors open at 5:30 PM

Bingo starts at 6:00 PM



Cost of Cards

Regular Games .25 per card

Special Games .50 per card

Jackpot Game 1.00 per card



Please bring a non-perishable food item and receive one free bingo card.

Christmas Food Hamper Donations

December 1, 2025

The Henvey Inlet food bank needs your help with the following non-perishable food items for the Annual Christmas food hamper.

Stuffing Mix
Brown Sugar
Pasta
Canned Tomatoes
Beef Broth or Chicken Broth
Kraft Dinner
Salmon
Keurig Coffee Pods
Peanut Butter
Cereal
Toilet Paper
Canned Peas
Children's Snacks

Flour
Oatmeal
Bravo Pasta Sauce
Campbell's Soup
Crackers (Ritz, Premium)
Dad's Cookies
Potatoes
Mayonnaise
Bread
Milk
Canned Corn
Canned Fruit
Side Kicks



There is a food hamper bin located at the band office. Your donation is much appreciated.

Miigwech.

Contact: Ontario Works Admin
705-857-2331 ext. 222



Britt &Area NPL Primary Care Clinic

We are open and ready to help you!

**If you were a former patient or a patient transferred to
Pointe Au Baril **your files are here!****

**If you were using another facility we can Roster you
Back to the Britt NPL Primary Clinic.**

**If you are new to the area and need a Primary Care provider
give us a call
we would be more than happy to help you!**

**Call 705-383-2375 press 0 for Reception
987- Riverside Dr
Britt. P0G 1A0**



COMMUNITY ENGAGEMENT MEETING HIFN RESTATED MEMBERSHIP CODE

Henvey Inlet is seeking the engagement of members for the review and amendment of the HIFN 1987 Membership Code. We are hosting our first in community sessions and hope to see you all there!

A copy of the proposed amendments is available on the MEMBERS ONLY PORTAL section of the HIFN website. Meetings will be at New Community Hall

Gift card Prizes to be won!!

DRUG & ALCOHOL FREE EVENT!!!

Microsoft Teams

Meeting ID: 268 822 715 569 67

Passcode: mW2oa7nd

Dial in by phone

+1 647-792-6134,,594056866# Canada, Toronto

Find a local number

Phone conference ID: 594 056 866#

If attending on MS Teams, Please join with your Full name to be admitted to the meeting without delay!

**JANUARY 13, 2026
DINNER [AT] 5:00PM, MEETING
[AT] 5:30PM**





PICKEREL

CONTRACTING LTD

Notice to Community Members

Snow season reminder

To ensure efficient snow removal, members are reminded to relocate vehicles when operators are clearing driveways on reserve.

Vehicles left in place will be plowed around, and services will resume only after the next snowfall.

Miigwetch PCL Management



NOELVILLE PHARMACY MEDICATION DELIVERY

FOR OVER HOLIDAYS



Noelville Pharmacy will be continuing with Medication delivery every TUESDAY over the holidays.

If any clients wish to order a 3-week supply, you may call the Pharmacy at 705-898-2999 to request a 3-week supply before December 9th (only available for non-restricted medications)

If you will not be home on Tuesdays, please call the pharmacy to arrange a place to drop meds off.

Clients will be responsible to pick up their own medication if they miss the delivery.

MEDICAL TRANSPORTATION OVER HOLIDAYS



**There will be NO Medical
Transportation provided over the
holidays!**

**Feel free to come & pick up Community
Submissions for any appointments
over the holidays.**



Henvey Inlet First Nation Health Centre



CHANGE OF DATES FOR MED TRANS!

Please be sure to book your appointments according to our **NEW** schedule below!

Monday- Sudbury

Tuesday- Britt

Wednesday- Parry Sound

Thursday- Sudbury

Friday- No appointments

Also, we would like to remind our Clients that Our Drivers are only authorized to bring you to your appointment only, Not to make shopping trips.





2026 HIFN CALENDARS ARE READY TO BE PICKED UP!

**DON'T
FORGET!**

1 PER HOUSE HOLD!

**Must be picked up in person!
See Darcy at Health Center to pick
yours up!**

Ministry of Education

Minister

315 Front Street West
Toronto ON M7A 0B8

Ministère de l'Éducation

Ministre

315, rue Front Ouest
Toronto ON M7A 0B8



December 1, 2025

Dear Parents and Guardians,

Today, I am placing the Near North District School Board under supervision. This decision is necessary to restore accountability and ensure the board is focused on student achievement, and not internal dysfunction.

Over the past months, I have heard directly from many of you about the ongoing instability and lack of leadership at the board. I hear your frustration, and I share it.

After a thorough review, the Ministry of Education found major problems with how the board is managed. Despite clear directions from my office to address these concerns, the board has not taken the necessary steps. That is why I'm stepping in.

My ministry will make sure the board is focused on what matters most: your child's learning and success. Our goal is to restore strong leadership and ensure decisions are made in the best interest of students, families and educators.

Improving communication and responsiveness to parents will also be a priority. Our government recently announced that we are requiring school boards across the province to open a Student and Family Support Office that will give parents a direct and reliable way to raise concerns that aren't resolved at the school level and get timely answers. More information about this new office will be available in January 2026.

Thank you for your ongoing commitment to your child's education. We will bring the focus back to student success and ensure every child in the Near North District School Board has access to a strong, stable, and accountable school system.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Calandra".

The Honourable Paul Calandra
Minister of Education



HENVEY INLET FIRST NATION

POST SECONDARY APPLICATION DEADLINE

Applications to attend school in September 2026 must be received by Henvey Inlet First Nation no later than 4:00 p.m. on March 1st. If March 1st falls on a weekend, the deadline will automatically become the next business day. Next years deadline is **Thursday, January 1, 2026 to Monday March 2, 2026 at 4:00pm.**

For more information contact:

Sylvia Rhee

Education Administrative Assistant

Henvey Inlet First Nation

295 Pickerel River Rd, Pickerel, ON, P0G 1J0

Phone: 705-857-2331,

sylvia.rhee@henveyinlet.com



We are Hiring Indigenous Students for Summer 2026 Internships!

Dynamic. Innovative. Welcoming. This is CN.



Our rewarding internship roles are open to full-time students majoring in applicable fields who have recently graduated or have completed at least one year in their program of choice. It's time to start your incredible career journey with us. Let's go!

As an intern at CN, you'll join an inclusive, safety-focused culture where learning and growth are at the core of the internship experience.

Expect a competitive compensation, career development opportunities, a supportive team environment, and student-led activities that make your experience truly engaging.

BENEFITS

- On-the-job Peer Guidance
- Competitive Salary and Compensation
- An Inclusive Work Environment
- Teamwork and Support
- Structured Learning Framework
- Skills Training and Development Tools
- Indigenous Employee Resource Group
- Intern Committee and Student-led Activities

Internships will be posted starting October 2025



Robinson Huron Treaty
LITIGATION FUND



Notice to beneficiaries of the Robinson Huron Treaty

You and your First Nation may be affected by a Court decision that returned \$487 million in lawyers' fees to the Robinson Huron Treaty Litigation Fund

On October 28, 2025, the Ontario Superior Court of Justice reduced the legal fees that the Robinson Huron Treaty Litigation Fund ("RHTLF") paid its lawyers from \$510 million to \$23 million. The Court found that the lawyers' fees were neither fair, nor reasonable.

Together with fees paid earlier, the lawyers will receive a total of approximately \$40 million. However, the court directed that \$487 million, plus interest, be returned to the RHTLF, to be dealt with as proceeds from the settlement reached with Canada and Ontario.

A copy of the Court's decision can be found at bit.ly/3LSkxqN

The lawyers have indicated that they will appeal the Court's decision, but that they will **not** be seeking a stay to pause the distribution of \$487 million, plus interest, as settlement proceeds.

As a result, the funds returned to the RHTLF will be distributed as those funds become available, as though they were part of the proceeds of the settlement reached with Canada and Ontario.

Community Health Nurse



BRENDA CONTIN

Brenda Contin, CHN

December 2025

S	Mon	Tue	Wed	Thu	Fri
1	CLINIC/OFFICE	2 CLINIC/OFFICE	3 CLINIC/OFFICE	4 CLINIC/OFFICE	5 OUT OF OFFICE
8	CLINIC/OFFICE	9 CLINIC/OFFICE	10 CLINIC/OFFICE	11 CLINIC/OFFICE	12 OUT OF OFFICE
15	CLINIC/OFFICE	16 CLINIC/OFFICE	17 CLINIC	18 CLINIC	19 CLINIC
22	CLINIC	23 CLINIC	24 CLINIC	25	26 CLINIC
29		30	31	1	2

FOOT CARE



For Elders & Diabetics

Wednesday
December 3,
2025

Appointments will be 
approximately 30 minutes,
First appointment at 9am &
last appointment is 2:30pm

Call Darcy at the Health
Centre to book your
appointment time!



Brenda Contin-C.H.N. 705-857-1221

A photograph of three trays containing different types of medicinal plants. The top tray is white and filled with green, feathery herbs. The bottom-left tray is black and filled with white, root-like plants. The bottom-right tray is yellow and filled with brown, seed-like plants. A large teal circle is overlaid on the image, containing the text.

**CULTURAL
COORDINATOR**
Stan Moses

**Henvey Inlet First Nation Health Centre
354A Pickerel River Road- Pickerel, ON**

PoG 1J0

(705)857-1221 EXT: 229



COMMUNITY HUNT

Please be sure to dress for the weather and
wear something orange!!

Meals will be provided!!

CALL HEALTH CENTRE TO SIGN UP!!



December 6,
2025

O&M Office 2
(upstairs) for
7:30am



More info:

Stan Moses 705-857-1221



THURSDAY
DECEMBER 11, 2025

MEN'S CIRCLE

O&M OFFICE 2 - DINNER PROVIDED		
	Starting at 5:00 PM	

NO SIGN-UP NEEDED!

FOR FURTHER INFORMATION OR IF A RIDE IS NEEDED WITHIN
COMMUNITY, CONTACT:

CULTURAL COORDINATOR- STAN MOSES 705-857-1221



HENVEY INLET FIRST NATION
WELCOMES



GILLIAN PRINCE HAND POKE TATTOO ARTIST

Only 10 Spots/Day, Call Health Centre to
book your appointment slot now!
Appointments start at 10am.

DECEMBER 13 & 14, 2025

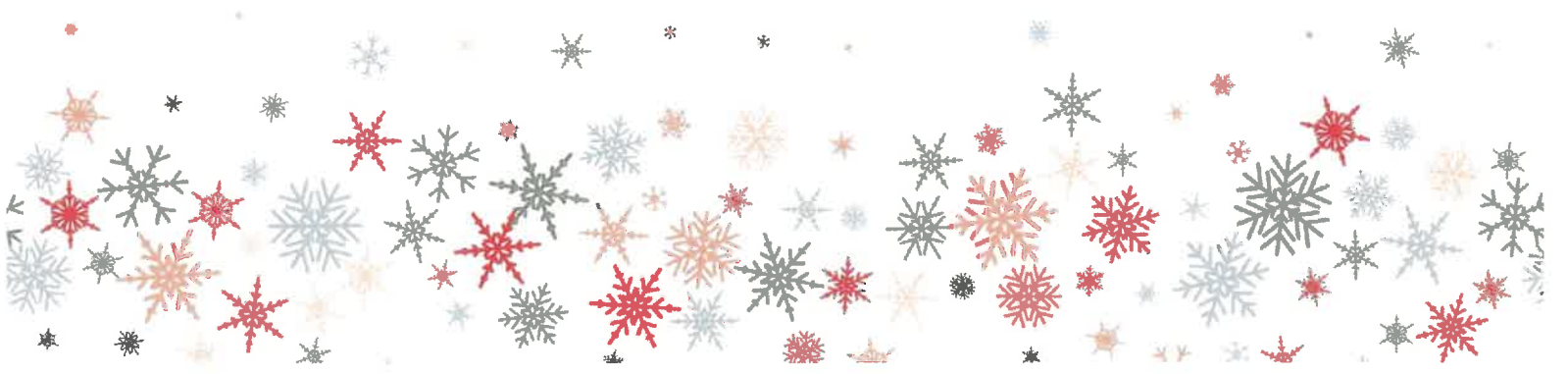
Appointments are approx. 30/45 minutes
The below options are available to choose from in order to keep on
schedule or something custom as long as it is small
If any questions Contact Stan Moses





December 2025

BAND REPS PROGRAMMING



Band Representative On-Call Schedule

Staff Member	Start Date	End Date
Eric	2025-11-24 16:30	2025-12-01 8:30
Kerri & Mack	2025-12-01 16:30	2025-12-15 8:30
Kara	2025-12-15 16:30	2025-12-22 16:30
Eric	2025-12-22 16:30	2025-12-29 16:30
Kara	2025-12-29 16:30	2026-01-12 8:30
Mack	2026-01-12 16:30	2026-01-19 8:30
Eric	2026-01-19 16:30	2026-01-26 8:30
Kerri	2026-01-26 16:30	2026-02-02 8:30

All On-Call Shifts are from Monday of week @ 4:30 PM to Monday of week @ 8:30 AM

Holidays are all day; until 4:30 for Mondays. Office closes for the Holidays
Dec 17 @ 12 pm

Contact Numbers:	
Kerri	(705) 921-5202
Kara	(705) 921-5205
Eric	(705) 690-6829

*** Our office is open Monday-Thursday from 8:30 - 4:30 and Friday from 8:30 - 12 to provide necessary items (food, diapers, etc.). On-Call is for Child Welfare emergencies ONLY ***

McKenzie Garon

ANISHINAABEK
WIIDOSENDIWAK
BAND
REPRESENTATIVE



A BIT ABOUT MYSELF!

Hi everyone!

My name is McKenzie Garon, and I am a proud Band Representative for Henvey Inlet First Nation. My role is to support our children and families by making sure their voices are heard and their rights are protected. I am enthusiastic about helping our community members feel supported, connected, and empowered. Building trust and strong relationships is very important to me, and I strive to bring kindness, understanding, and care into every interaction.

Outside of work, I enjoy spending my time in nature and appreciating the beauty of our land. I am truly honoured to be part of this community and to contribute to its growth and well-being.



BUN VENTURE

5 SPOTS AVAILABLE

**Nonworking band members have priority
off reserve members will need to purchase
their own ingredients**

ZOOM WORKSHOP

DECEMBER 10, 2025 | 09:00 AM ONWARDS

**CONTACT ERIN
TO REGISTER @
705-857-1963**

Christmas Bingo



20 Spots available
Nonworking band
members priority

December 15
@ 10am
Learning
Centre

Contact Erin to
Register @ 705-
857-1963



Nutrition **BINGO**

Exciting prizes, great company, and endless fun await you at
our thrilling Nutrition Bingo!

1 person per household can sign up
20 Spots available

Nonworking band members have *priority*

THURSDAY, JANUARY 8 START AT 1 PM

Learning Centre

Call Erin to Register @ 705-857-1963

**NEW DESIGNATION: ANISHINAABEK WIIDOSENDIWAK
CHILD & FAMILY WELLBEING**



PHOTO



CONTEST

**Theme: What Does Family Mean To
You?**



 **HOW TO ENTER**



TAKE A PHOTO



ADD A CAPTION



TOP 3 WILL RECEIVE A GIFT CARD

 **DEADLINE: JANUARY 9TH, 2026, BY 4:00PM**

 **SUBMIT TO:**

**FACEBOOK: HENVEY INLET FIRST NATION GROUP
POST OR ASHLEY.HODGSON@HENVEYINLET.COM**

***One Submission Per Person*
See Details Below**



Anishinaabek Wiidosendiwak

The People Walking Together

Henvey Inlet First Nation (HIFN) has made the decision to re-establish authority over the care and protection of HIFN children and families.

Anishinaabek Wiidosendiwak is a community-driven initiative that reflects the vision HIFN has for the overall health and wellbeing of its children and families.

Read more about the project



www.hifn.ca

What is the outcome of the initiative?

The overall goal of Anishinaabek Wiidosendiwak is to establish a **child and family wellbeing law** for Henvey Inlet First Nation.

This Law will be specific to HIFN and will focus on the community's culture, traditions, and wisdom passed down through generations. The Law will sit above provincial law to guide how HIFN children are protected and ensure children are kept with their families and community.



Who is working on the initiative?

A Band Council Resolution passed the HIFN Child and Family Wellbeing project on December 8, 2022. The project is supported and funded by Indigenous Services Canada.

HIFN has hired the consulting firm Avaanz, and the law firm Fogler Rubinoff, to support with the community engagements. HIFN has retained Fogler Rubinoff for the development of the Law.

A Working Group of ten members has been formed to guide the Law's development and oversee the community engagement process. This Working Group is comprised of on-reserve and off-reserve HIFN community members, HIFN Councillors, and Band Representative staff members.

Why is the initiative happening?

In 2019, the *Act respecting First Nations, Inuit and Métis children, youth and families* (formerly Bill C-92) became a federal law.

The Act ensures that Indigenous communities can develop their own Law and make decisions about child and family services, allowing for children to stay in community so they can be connected to their language, culture, traditions, and support networks.

How will the Law be developed?

In order to gain the information needed to draft the Law, community engagements need to take place.

The information gathered from the engagement sessions will inform how the Law is written.

Read more about the process



1. Community Engagements

Interviews and Focus Groups with Knowledge Holders, Elders, Youth, Parents and Guardians, Band Representatives, and Band Council Members. Drop-in and other community events for all community members.

2. Data Collection

Data related to how many children and families are accessing family services and what services are being accessed. In this phase, data will also be provided by provincial children's aid societies.

3. Visioning

Develop a report summarizing all the information gathered during phase 1 and 2 and have community validate the vision for the Law.

4. Develop the Law

Develop the first draft of the child and family wellbeing Law.

5. Community Engagements

Continue to gather feedback on the Law to include in the final draft.

6. Finalize the Law

Develop a final draft of the child and family wellbeing Law.

7. Making the Law Official

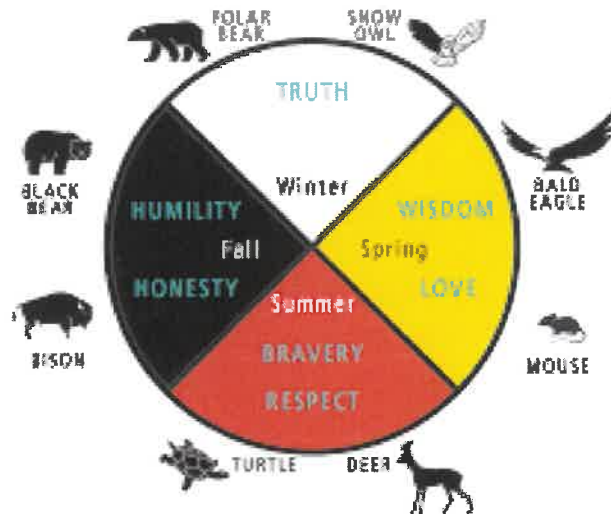
The Law will be presented to and passed by a Band Council Resolution.

If you have questions or want to learn more, please contact Ashley Hodgson, Anishinaabek Wiidosendiwak Project Coordinator at ashley.hodgson@henveyinlet.com. To leave anonymous feedback, please use the link/QR code below.



<https://forms.office.com/r/KRPpEDQJ91>

7 GRANDFATHER TEACHING



2025 AWARDS

CALL FOR NOMINATIONS

Nominations are now being accepted for individuals who have made a positive contribution to our community. Nominators are encouraged to nominate an individual who has demonstrated one or more of the Seven Grandfather Teachings. Nominations can be submitted into one of the two Ballot boxes located at the Administration Building

Or Health Centre.

Submission Deadline is May 29, 2026

@ 12 Noon

Each Winner will receive an award

THE SEVEN GRANDFATHERS TEACHING AWARD NOMINATION

BALLOT

To nominate an Individual who has made a positive contribution to our community, please circle the teaching you are nominating them for. Print their full name. Give an example in a short story using one of the chosen Seven Grandfathers teachings and indicate why you feel this individual would be a perfect candidate for this award.

The Seven Grandfathers Teaching(s): (Please circle only one)

WISDOM~~LOVE~~RESPECT~~BRAVERY/COURAGE~~HONESTY~~HUMILITY~~TRUTH

Name Of Nominee: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Nominated by: _____

Please print your name

All nominations ballots can be submitted into one of the provided Nomination Ballots Boxes located at the Health Centre or Band Administration Office on or before **May 29th @NOON.**