PICKEREL CONTRACTING LTD.

EMPLOYMENT OPPORTUNITY

Housing Maintenance/Handyperson

POSITION SUMMARY

Pickerel Contracting Ltd. Is currently seeking Housing Maintenance Handyman to maintain and repair band-owned residential units. Reporting to the Housing manager, this role ensures community homes remain safe, functional and well maintained through preventative upkeep, timely repairs, unit turnovers, renovation and support for new home construction. The ideal candidate brings strong multi-trade skills, practical construction experience, and respect for community members, Elders, and families.

MAIN RESPONSIBILITES:

- **General Repairs & Maintenance:** Perform routine and urgent repairs across residential units, including basic plumbing (leaks, toilets, faucets), carpentry (doors, locks, drywall, flooring), minor electrical work within permitted limits and appliance troubleshooting.
- **Preventative Maintenance:** Conduct scheduled seasonal inspections, including furnace filters, weatherproofing, roof/gutter checks, winterization, moisture concerns, sump pumps and other preventative upkeep.
- **Septic Systems:** Have a practical working knowledge of residential septic systems, including recognizing when a tank may need pumping, identifying signs of a clogged or restricted main line, and knowing when septic filters need to be inspected, cleaned. Or washed. Perform appropriate routine maintenance within the employee's level of competency and recognize when a qualified septic contractor is required.
- **Sump Pumps & Basement Flooding:** Troubleshoot, remove, replace, and install residential sump pumps. Respond to basement flooding and water concerns, particularly during winter and spring, take reasonable steps to limit property damage, and determine when additional professional assistance is required.
- **Building, construction and Carpentry**: Work with the housing crew on residential renovations, repairs, upgrades, and new home construction. Duties may include framing, drywall, doors and windows, flooring, trim, exterior work, decks, stairs, railings and other general residential construction tasks as assigned.
- **Unit Turnovers:** Complete move-out inspections, repairs, painting, and maintenance checklists to prepare vacant units for incoming families.
- **Emergency Triage:** Respond promptly to urgent maintenance issues, including burst pipes, heating failures, sump pump failures, basement flooding, lockouts, and other urgent housing concerns; participate in on-call rotation as needed.
- **Shop, Tools & Materials:** Keep the housing shop and work area clean, safe, and organized. Ensure tools, equipment supplies, and building materials are properly stored and easy to locate. Report damaged, missing or replacement items as required.
- **Inventory & reporting:** Maintain organized stock of common repair parts, track materials used per unit, log completed work orders and flag major repairs requiring licensed or specialized contractors.
- **Tenant & Community Relations:** Communicate clearly and respectfully with tenants before entering homes, maintain confidentiality, and demonstrate cultural sensitivity, especially when working in Elders' residences.

We thank all applicants, however only those selected for an interview will be contacted.

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- **Independent work:** Must be dependable, self motivated, and able to work alone without direct supervision. Assess assigned work, identify required tools and materials, complete tasks safely and efficiently, and communicate when a repair or project is beyond the employees' qualifications.

QUALIFICATIONS:

- **Experience:** 3+ years of hands-on experience in residential maintenance, construction, carpentry, or general handyman services. Multi-unit housing experience is and asset
- **Technical Knowledge:** Strong working knowledge of residential construction and carpentry, basic plumbing, drywall, moisture/mold prevention, septic systems, sump pumps and water-management concerns
- **Construction Skills:** Ability to work effectively with Housing Crew on renovations and new home construction and safely use common hand tools, power tools, and construction equipment.
- **Safety:** Familiarity with Ontario workplace health and safety standards, Proper PPE usage, and safe handling of tools, equipment, materials and chemicals.
- **Soft Skills:** high level of integrity, trustworthiness, patience, problem-solving ability, organization, and ability to work independently without supervision.
- **Requirements:** Valid Ontario Class G drivers license with a clean abstract, reliable transportation and a satisfactory Vulnerable Sector Check.

Hours of Work
Full-Time

START DATE
A.S.A.P

RENUMERATION
$22-$30

APPLICATION DEADLINE
Until Filled

Those interested in applying should submit their resume and cover letter in confidence to:
Pickerel Contracting Ltd., 14 Sand Pit Road Office #1, Pickerel, ON P0G 1G0
Tel: 705.857.2477, Email: pcl@henveyinlet.com

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